

**TOWN OF BLACK BROOK
MEETING OF THE BOARD OF SUPERVISORS
December 18, 2025**

The meeting was called to order at 7:00 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Melissa Pechacek; and Clerk, Janel Belle Isle were also present.

There was 1 additional resident in attendance.

Pledge of Allegiance was recited.

Confirmation of meeting notices, pursuant to Wisconsin Stats.19.84 was made by the Chairman.

AGENDA: Erik entertained a motion to approve the agenda. **Motion/second; Jake/Matt. Motion carried.**

MINUTES: Erik entertained a motion to approve the minutes of the November 20, 2025 board meeting. **Motion/second; Matt/Jake. Motion carried.**

VOUCHERS: Erik entertained a motion to approve the vouchers and pay the bills. **Motion/second; Jake/Matt. Motion carried.**

CLERK REPORT: Posted Resolution 2025-01 from last month's town elector meeting on the website, on the town hall door, at the Amery Country Store and at NextGen PowerSports on 12/1/25.

The work comp premium and payroll audit was completed.

All tax information was submitted to county treasurer for approval and issue.

The Levy Limit Worksheet was submitted to the Dept. of Revenue.

The 2025 Statement of Taxes was submitted to the Dept. of Revenue.

Now working to ensure the W-2 and 1099 programs will run successfully in January.

TREASURER REPORT: November checking began with a balance of \$134,262.67 and ended the month with \$206,041.00. Business savings ended at \$5.01. Capital Improvement Bus MM- ending balance was \$177,635.24. Equipment fund ended with \$135,978.74 and Tax Collect acct. is still at \$0.04. The Road Maintenance checking account is \$645.13 and the Road Maintenance savings is \$5.00. Outstanding checks total \$14,225.19 bringing total financial assets on November 30, 2025 to \$506,084.97. Received first tax payment via credit card and have been answering questions regarding tax payments.

SUPERVISOR REPORTS:

Matt: Doug Swanson reported a car hit his fire number sign. Aaron straightened the post temporarily and will put in a new post in the spring.

Jake: Went to Amery Fire Committee meeting. Contract was adjusted to 3 year. All parties are happy.

ROADS REPORT: Aaron working on roads now, not able to attend. Talked about getting salt/sand from the Town of Alden, who mixes their own; will save time and money. Talked about potentially starting to stockpile traprock from Dresser for chipseal and spray patch. Will save money with road repairs. Radios for the trucks were ordered.

CHIEF REPORT: Month of November made 4 traffic stops resulting in 1 warning and 3 tickets. Completed paper service for the town to residents. Billed for 2 hours for November.

CHAIRMAN'S REPORT: Want to thank the writers, Alex and Taylor, of the new Amery Fire Contract. Research and thinking outside the box brought a lot of value to the agreement. The contract will be signed and returned by the end of December. We applied for a Local Road Improvement Grant and did not receive it. It would have been \$20,000. It wasn't our cycle year but applied in case another town didn't take advantage of it.

PUBLIC COMMENTS: None

NEW BUSINESS:

1. **Soil testing at 99 75th St.** Ryan Blanchard asked if soil testing will be done now that the fuel barrels have moved from this location. They were installed in late 2013 and have been moved to the shop. Erik will investigate companies and costs and come back with suggestions.
2. **Shop upgrades and maintenance schedules** Matt made a list based on his meeting with Dan Kegley of further upgrades to work on at the shop. Board prioritized the list and will continue to move ahead with upgrades. Quotes will be searched for higher cost items and be brought back to board as needed. Board then went over maintenance schedules that were created for the hall and the shop. A few suggestions offered to make format better, and will implement them.
3. **Appointment of election workers for the 2026-2027 election cycle**
Motion/second; Matt/Jake to appoint the election workers list as presented for the 2026-2027 election cycle. Motion carried, 3 yes.
Suggestion to send a small gift of thanks to the three workers who retired from service this year. Janel and Melissa will pick up and deliver small Ellsworth gift boxes to each.
4. **Balance 2025 budget categories and move excess to capital improvement fund.** Must move budgeted monies to other categories of the budget to balance for the year and move excess to a capital fund.
Motion/second; Erik/Jake to move \$6314.40 from General Government to Public Safety; also move \$6395.96 from Public Works to Public Safety; and also move \$5628.58 from Public Works and \$2000.02 from Health and Human Services, both to the Roads Capital Improvement Fund.
Roll call vote: Matt, aye; Erik, aye; Jake, aye. Motion carried.

Motion/second; Matt /Jake to adjourn. Motion carried. Meeting adjourned at 7:30pm.

Respectfully submitted and posted by:

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk