

**TOWN OF BLACK BROOK
MEETING OF THE BOARD OF SUPERVISORS
DECEMBER 19, 2024**

The meeting was called to order at 7:00 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Clerk, Janel Belle Isle; and Treasurer, Darcy Lorsung were also present.

There were 8 residents in attendance.

Pledge of Allegiance was sited by all.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

APPROVE AGENDA:

Erik entertained a motion to approve the agenda. **Motion/second; Matt/Jake. Motion carried.**

APPROVE MINUTES:

Erik entertained a motion to approve the minutes of the following meetings:

Nov 21, 2024 Special Meeting of Electors regarding purchase of property for town business; Nov. 21, 2024 Public Hearing regarding budget; Nov. 21, 2024 Special Meeting of Electors regarding budget; Nov. 21, 2024 Board of Supervisors' meeting; Dec. 11, 2024 Special meeting of the board regarding resolution 06-2024.

Motion/second; Jake/Matt. Motion carried.

APPROVE VOUCHERS:

Erik entertained a motion to approve the vouchers and pay the bills. **Motion/second; Matt/Jake. Motion carried.**

CLERK REPORT: Utilities were transferred into Town's name at the new shop. Taxes were mailed out yesterday. Completed the Work Comp Audit. Preparing for year-end; 1099's and W-2's. Notice of spring election was put in Amery Free Press and posted on the website. All positions of the board are up for re-election in April. The deadline to file a formal notification of non-candidacy for incumbents not seeking reelection is December 27th. That form can be filed with me.

TREASURER REPORT: At the end of November, the general checking balance was \$10,012.41. Total expenditures last month were \$20,221.60. Total assets at the end of November were \$329,540.13. Debt balance at Westconsin Credit Union is \$268,996.72. Gearing up for a busy month of collecting taxes.

SUPERVISOR REPORTS:

Matt: Been looking at the prints of the new shop and measuring things and going over ideas. None to share at this point.

Jake: Contacted by residents concerned that we are leaving the Deer Park Fire Department. Told them it is a rumor as far as he knows and that the board is working on getting the billing sorted out. Erik explained that there is no intention of leaving Deer Park Fire, and explained the billing issue they have identified and are working through with their fire chief.

ROADS REPORT: Started moving equipment to new shop. Will use up the gas that we have here before moving the gas tanks and will store the salt/sand here this year.

CHIEF'S REPORT: Full-time officer, Jamie Wood, graduated from academy and is on the road. Did some patrolling in the town in the month of November, no charge to the town. Issued a couple citations and a couple warnings.

ANIMAL REPORT: Dale got a call about a cat. Nothing serious, handled.

CHAIRMAN'S REPORT: Closed on the new property. Fielded a few questions regarding Deer Park Fire as well.

PUBLIC COMMENTS: Question whether the dumpster will stay here or go to new shop. Erik explained the dumpster will stay here as scheduled, and as of January 1, 2025 the recycle bins will be here 24/7 and will not have an attendant on duty.

OLD BUSINESS:

- 1. DPF Contract:** Working to find the value of the portion of the Town that is served. Our revaluation doubled and they were using assessed value instead of equalized value. Have total assessed value, but not equalized value of the percentage of the town served. Working to figure out the billing. Jake explained how Amery figures their billing. Discussion to prepare a spreadsheet with values to give to Deer Park. The contract doesn't give the bill amount but gives the percentage the town is responsible for. No action for now, Erik sent Jeff Croes a message on the expiration date of current contract and will come back to this if he responds. Jeff Croes responded to Erik after agenda item #3, so the board then came back to this agenda item. Discussion to approve and sign the contract and continue to work out the percentage of the town's responsibility with them. **Motion/second; Erik/Jake to approve the contract with Deer Park Fire Department. Motion carried.**

NEW BUSINESS:

- 1. CSM proposal for Scheffler Land Surveying** Plan Commission reviewed and recommends that this CSM be approved. **Motion/second; Jake/Matt for approval of CSM presented by Scheffler Land Surveying. Motion carried.**

2. **Caucus for Town Board positions – set Caucus date for January 2025; between the 2nd and 21st** Discussion about date and time. **Motion/second; Matt/Jake to set the date of the caucus on January 16, 2025, at 7:00pm, with our regular board meeting to immediately follow. Motion carried.**

3. **Amend the 2024 budget** Discussion on budget categories that have gone over the budgeted amount, and others that have excess funds remaining. Public Safety is over budget by \$7015.46 due to Amery Fire’s final invoice. Health & Human Services is over budget by \$2254.02 due to the abundance of gopher tail bounty this year. Remaining ARPA dollars were used and applied to the Public Safety category for our portion of Deer Park Fire tender truck back in February and to the Public Works category for additional road work done this year. The General Government category has excess funds due to not needing a new well and other miscellaneous savings throughout the year. The Debt Service category was over budgeted due to the timing and final amount of the 2024 loan payment for 60th Avenue loan, leaving excess funds there.
Motion/second; Erik/Matt to move \$7100.00 from the General Government category to the Public Safety category. Discussion. **Roll call vote; Matt, yes; Erik, yes; Jake, yes. Motion carried.**
Motion/second; Erik/Jake to move \$2300.00 from the General Government category to the Health & Human Services category. Discussion. **Roll call vote; Matt, yes; Erik, yes; Jake, yes. Motion carried.**
 The above actions leave remaining funds of \$9,294.00 in the General Government category and \$48,642.00 in the Debt Service category for a total of \$57,936.00 excess. Discussion of options.
Motion/second; Erik/Matt to apply \$30,000 of the remaining budget funds to the principal of the loan for the new shop; and to move \$27,936.00 to the equipment fund account. Roll call vote: Matt, yes; Erik, yes; Jake, yes. Motion carried.

4. **Future of the Town Hall** Many options, some of which would be to stay here, or build new at the new property, or utilize part of the new shop for the town hall, or leave here and rent space for meetings and elections. Discussion. Erik will reach out to the ad hoc committee to assign them the task of looking into all options. Erik stated that Neil Pickard is interested in joining the committee and will reach out to him as well.

Motion/second; Jake/Matt to adjourn. Motion carried, 3 yes. Adjourned at 8:22 pm.

Respectfully submitted and posted by:

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk