

**TOWN OF BLACK BROOK  
BOARD OF SUPERVISORS MEETING  
APRIL 18, 2024**

The meeting was called to order at 7:00 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Darcy Lorsung; and Clerk, Janel Belle Isle were also present.

There were 6 residents in attendance, as well as our town attorney, Michelle Erdman.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

**AGENDA:**

Erik entertained a motion to approve the agenda. **Motion by Matt, second by Jake. Motion carried.**

**MINUTES:**

Erik entertained a motion to approve the minutes from the March 2024 meeting with the noted correction of a mis-spelled word. **Motion by Jake, second by Matt. Motion carried.**

**VOUCHERS & BILLS:**

Erik entertained a motion to approve the vouchers and pay the bills. **Motion by Jake, second by Matt. Motion carried.**

**CLERK'S REPORT:**

We received a thank you from the Amery Area Food Pantry for the \$84.50 donation. Election day went smoothly. The Polk County Clerk did a random site visit here during the day and we got positive feedback. Last Friday, I attended the Town Financials and Form CT workshop last Friday and submitted our Form CT today. I submitted the State and Local Fiscal Recovery Funds report to the Department of the Treasury earlier this week. I spoke with the Wisconsin Historical Society about our Records Retention Policy and will begin working on that; it'll be a slow but sure process. I've started working on renewal letters for alcohol licenses and server permits that are to be renewed in June.

**TREASURER'S REPORT:**

As of March 31, 2024, the general checking balance was \$9054.08. Savings balance was \$5.01. Money Market ARPA was \$100,179.94. Achieve Money Market was \$85,509.57. Certificate of Deposit balance was \$252,067.26. The road maintenance account was \$700.39 with a savings balance of \$5.00. The loan payoff amount was \$280,251.61, leaving total net assets at the end of March at \$167,269.64.

As of today, the general checking balance is \$63,583.94 due to the transportation aid and lottery credit deposits. Total available funds is \$500,345.72 with the loan payoff amount at \$280,870.54, leaving total net assets of \$219,475.18.

Discussion about opening a new Money Market account to use for incoming revenues.

## **SUPERVISORS' REPORTS:**

**Matt:** Attended road review, interesting to see the changes that happen in a year. Continuing to monitor dumpster charges.

**Jake:** Attended road review and the Amery Fire Department committee meeting. Town representatives in attendance gave the chief direction as to what to look for, as they collectively made it clear they are not going to purchase a \$2M ladder truck. Discussing used ladder and new or used engine truck. They have a grant writer who has set out to look for different sources of funding. Discussed repairs done on the ladder truck and the airboat. Received a complaint about a manure pipe going across 30<sup>th</sup> Ave. Erik responded to a call as well for one across 100<sup>th</sup> Street. There will be follow-up as needed.

**ROADS REPORT:** Moved all excess salt/sand to Lincoln for storage. Grading gravel roads as he can. Took all 3 trucks to Sanders for service. The Western Star had to go to Roberts for some warranty work. Fixing signs as needed. Continuing maintenance on grader and all other equipment as well.

**CHIEF'S REPORT:** None

**ANIMAL REPORT:** Dale had one call about a dog at large. Clear Lake police told him they issued the owner a citation.

**PLAN COMMISSION REPORT:** None

**CHAIRMAN'S REPORT:** Will follow up on the complaints of manure lines across the top of the roads, to have a better plan of operation and notification of road closure. Attended the Clear Lake Ambulance meeting. Learned that there is more reporting that the Town will have to do for the State according to 2023 Act 12. Received a few phone calls regarding the assessor's revaluation.

**PUBLIC COMMENTS:** Resident asked how we hire the town assessor. Resident suggested that we shop around. Discussion on how the assessor gets paid by the Town. Mark Lamken, President of King Lake's Lake Association. Tried to get the dock back in the lake without breaking it. It is in very poor condition, and it broke. A welder is coming tomorrow morning to weld it to try to make it last a few more years. He asked for more gravel to be brought to the landing and asked if Aaron could go over and spread it. He also mentioned that the Association is working for grant money for weed control.

## **OLD BUSINESS:**

- 1. Driveway Letter to EMS:** Matt updated a letter that can be sent to our Emergency Service Providers asking their help in reviewing a portion of our driveway ordinance. He also created a postcard regarding the importance of driveways being accessible to emergency vehicles. Discussion on content and cost. **Motion by Erik, second by Jake to send the letter to our Emergency Services Providers and to send out the information mailer to Black Brook residents later in the year. Motion carried.**

**NEW BUSINESS:**

- 1. Driving Safety on 20<sup>th</sup> Avenue in area of curves:** During the road review the curves and signage on 20<sup>th</sup> Avenue near 85<sup>th</sup> Street were reviewed. Heading westbound, the curve that is directly west of 85<sup>th</sup> Street will get a curve sign and a 35 mph suggested limit sign. Heading eastbound coming into the same curve, a 35 mph suggested limit sign will be added to the existing curve sign. **Motion by Erik, second by Jake to add the signage of a curve sign for the curve that is west of 85<sup>th</sup> Street and a 35 mph suggested speed sign on both sides of that curve.** Suggestion by resident to add a ‘hidden driveway’ sign. Discussion on leaving that topic until the work on that land and driveway is finished. **Motion carried.**
- 2. Referendum Outcome:** The referendum question regarding whether to move the clerk and treasurer positions to appointed did not pass. The results were 176 yes votes, 193 no votes. They will remain in elected positions.
- 3. Road Review & 2024 street maintenance:** During road review, a list of roads was put together that need chip seal or crack seal as well as a list of items that need Aaron’s attention such as spray patch potholes, gravel shoulders, trim trees, clean ditches, etc. **Motion by Erik, second by Jake to ask for quotes for the roads identified during the review. Motion carried.**
- 4. Invasive plant species spraying:** Discussion on hiring a company to spray the wild parsnip. Will begin to get a map together with the areas that need attention.
- 5. Appoint Janel Belle Isle as Election Worker:** Last year, by the end of December, the Board had to appoint the election workers for the next 2-year cycle. The people on the list given to them were appointed by the Board. Janel forgot to have herself appointed so she will be able to substitute as needed throughout the election cycle. **Motion by Erik, second by Matt to appoint Janel Belle Isle as an election worker. Motion carried.**

A resident asked if the culvert inventory has been completed yet. Discussion. The inventory is scheduled to be completed by the end of the year.

Erik entertained a motion to adjourn. **Motion by Matt, second by Jake. Motion carried.**

**Meeting adjourned at 8:15pm.**

**Respectfully submitted and posted by:**

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**Erik Henningsgard, Chairman**

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**Janel Belle Isle, Clerk**