

**TOWN OF BLACK BROOK  
BOARD OF SUPERVISORS MEETING  
MARCH 23, 2023**

The meeting was called to order at 7:05 p.m. by Chairman Erik Henningsgard. Supervisor I, Jake Macholl, Supervisor II, Dale Wood, Treasurer, Carrie Blanchard and Clerk, Sally Pickard were also present.

There were 9 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notice, pursuant Wisconsin Stats. 19.83 was made by the Chairman.

**AGENDA: A motion by Supervisor Macholl, seconded by Supervisor Wood, to approve the agenda. Motion passed. 3 yes.**

**MINUTES: A motion by Supervisor Wood, seconded by Supervisor Macholl, to approve the February 16, 2023, minutes. Motion passed unanimously. 3 yes**

**A motion by Supervisor Macholl, seconded by Supervisor Wood to approve the vouchers and pay the bills. Motion passed unanimously. 3 yes.**

**CLERK'S REPORT:**

The spring election is coming up on Tuesday, April 4<sup>th</sup>. The ballot will include races for local judges, supreme court candidates, school board candidates and our local town board. The Public test is Friday, March 31<sup>st</sup> at 9:00 a.m. Absentee ballots are starting to come in. Encourage to mail sooner than later as some came back late in February.

A reminder that Skoglund Customer Appreciation Day is Thursday, March 30<sup>th</sup> from 11-4.

Received thank you notes from the Barney and Wood families.

Received notice that one of our vendors is no longer going to be mailing out invoices, so they are looking for updated e-mail information, which will be provided. I will need to send out a change of address to all of the vendors with the next billing cycle so will need to determine where bills should be sent. Will use the PO Box 44, Amery.

Also got a notice from NexGen, Clear Lake Telephone Co, that they are switching over to fiber optic where possible so suggesting battery back-up. The question then is, do we want to keep the land line or just use cell phone. Will need to look at this.

I'm guessing it won't be long until you will no longer sign in with paper and pen when you come to vote but use your finger and sign a pad. The City of Amery already has these electronic poll books as they have been around for a while, but like everything else, come at a cost. So, hopefully, if they become mandated, they will come with grant money too.

**TREASURER’S REPORT:**

The beginning bank balance was \$829,677.49, with deposits of \$382,262.21 including \$75.30 in interest. Checks written were \$856,662.66 and \$2,038.97 was electronically transferred for St & Fed Withholding leaving a balance as of February 28, 2023, of \$353,193.07. Savings earned .01 interest for a balance of \$32.77. Achieve Money Market #13 earned interest of \$90.61 for a balance of \$62,258.55; Money Market #03 for ARPA funds earned interest of \$160.06 and for a balance of \$109,975.92. Total of all accounts on February 28, 2023, is \$525,460.31.

Currently 16 outstanding checks \$38,584.32.

United Fund monies collected was \$355.00. Funds were sent to Amery Area Food Pantry, Lifeline Food Pantry, Northwoods Homeless Shelter, WI Council of the Blind, Salvation Army – Serenity Home, Salvation Army -Backpack Program and Polk County Special Olympics.

**SUPERVISOR’S REPORT:**

**Supervisor Wood:** Thank you for gift for his mom's funeral.

One dog claim call this week.

Question raised by resident about when trees will be cut before they fall. There is no specific area. Not all that are leaning are on town right of way. Is there some way to require residents to trim them?

Question on the status of credit card. Clerk will get this taken care of.

**Supervisor Macholl** – Had an Amery Fire Dept Meeting on March. They had an addendum to a quote for the repairs on Engine #2. They were asking for an additional \$30,000 over the \$100,000 quote for Engine #2 which was a surprise. They talked to a rep directly about this so got it worked out so should be back in Amery in about 6 mos.

**ROAD REPORT:** Hoping he is done plowing. Still working on 60<sup>th</sup> Ave., trying to keep the holes filled as best he can. Working with Town of Lincoln and Clayton to get hot mix to fill the holes. Put signs up to warn of rough road and suggested speed limit of 25 mph. Road bans are now on the roads as well. Several comments from residents about the good job being done on the roads. Need to work on the corners on 20<sup>th</sup>.

**CHIEF’S REPORT:** Will start hitting 60<sup>th</sup> again now that they can pull off on places. Also suggests maybe closing it in the interim if it keeps deteriorating at the rate it is going. Hwy 63 will begin April 10<sup>th</sup> with a mill and overlay from County Line to County J so some traffic may shift this direction. Will be 1 lane in the Village to replace culvert.

**TOWN PLANNING COMMISSION REPORT:** - No meeting.

**CHAIRMAN’S REPORT:** Had a few calls on 60<sup>th</sup>. Road limits are in place. We have had some requests for hauling over limit. One was on 60<sup>th</sup>, so will work with them as long as road is not fixed yet. Another one came from Jennie O for Arcand’s and they will run at night and only travel 25 mph. The agreement is if they destroy the roads with road ban on, they are responsible for repair.

Received a couple invoices from Darel Hall for animal control. One was from the Sheriff's Dept.

and two were from the same complainant that Dale got a call from. Erik will reach out and talk to them as well as Darel. Will deal with this on a case by case basis. Question raised as to whether or not Dale is willing to still handle these issues not being on the board going forward. Would be reimbursed for his time.

**PUBLIC COMMENTS:** Glen Clausen made a comment about the great job that Aaron and the guys did keeping the roads cleaned off.

Ben Strobach thanked Dale for his two years of service on the board. Also encourage him to stay on the Plan Commission. Also mentioned the issue of a three vs five-person board. This is on the agenda for the annual meeting.

Chairman Henningsgard also thanked Dale for his 2 years of service and bringing a good perspective to the board. Also encouraging him to stay on the plan commission.

Janel Belle Isle also thanked the clerk for her 22 years of service.

Comment from Charlie Babcock about the meeting dates changing all of the time and that it shouldn't be changing. Set for the 3<sup>rd</sup> Thursday at 7. Should stay at that time and be a priority for board members. Ben Strobach replied that it is difficult to get good people to serve on the board and reiterated a five-person board.

#### **OLD BUSINESS:**

1. **Review/discussion/approval of updated Animal Control Ordinance 2023-01.** This was discussed at length last month and the changes were made to the previous ordinance. **A motion by Supervisor Macholl, seconded by Chairman Henningsgard to approve Animal Control Ordinance 2023-01.** Additional discussion was held and questioned about farm animals and it was explained that was exempt or whether or not it is a requirement to put in electric fencing to keep animals from running at large. Comment made about previously citing the owner and just adding it to their taxes. Will contact Darel as well to let him know where things are at. **Motion passed unanimously. 3 yes.**
2. **Update regarding ad hoc committee to determine needs/options/for shed/town hall for the Town.** Residents Glen Clausen and Dennis Carson have offered to serve on this committee. Dale Wood also offered to serve.
3. **Discussion/decision/regarding dumpster at the town hall.** A letter was received in support of keeping the dumpster. Currently it costs the Town about \$400/mo over and above what is taken in. Is it worth keeping the ditches clean for this amount or do we raise the cost per bag to help cover the gap. Will pull names and look at this and what the fees are currently and continue this discussion to next month.
4. **Review/discuss/approve electronic retention policy- Resolution 2023-01** Resolution is not ready so will be addressed at the April meeting. Partially because we have not done anything to approve the Wisconsin Municipal and Related Records dated August 27, 2018.

**NEW BUSINESS:**

5. **Review/discussion/decision regarding Public Records Retention Ordinance 2023-02**  
A motion by Chairman Henningsgard, seconded by to adopt Public Record Retention Ordinance 2023-02. After discussion, said Motion was withdrawn due to procedural issues. **A Motion by Chairman Henningsgard, seconded by Supervisor Macholl to approve the full schedule of the Wisconsin Municipal and Related Records dated August 27, 2018.** This all stems from getting individual e-mails for the board and making a determination as to how long e-mails need to be retained based on this 57-page document that was created by the State Historical Society. **Motion passed unanimously three (3) yes.** The clerk will send the form to State Historical Society for approval and then we can pass the ordinance.
  
6. **Go into closed session pursuant to Wisconsin Stats. 19.85 to review road claim on 60<sup>th</sup> Ave. A motion by Supervisor Wood, seconded by Supervisor Macholl to go into closed session pursuant to Wisconsin Stats. 19.85 to review road claim on 60<sup>th</sup> Ave. at 8:45 p.m. Wood – aye; Macholl – aye; Henningsgard – aye. Motion passed unanimously three yes.**
  
7. **A motion by Chairman Henningsgard, seconded by Supervisor Macholl to reconvene into open session pursuant to Wisconsin Stats 19.85.(2) at 9:10 p.m. Roll call – Wood - Aye; Macholl – Aye; Henningsgard – Aye. Motion passed unanimously 3 yes. Doors were opened to the public.**

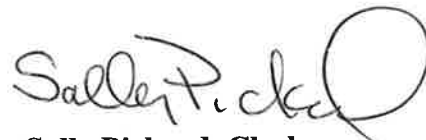
**A motion by Chairman Henningsgard, seconded by Supervisor Macholl to deny the claim for damages on 60<sup>th</sup> Ave., Roll call – Wood - Aye; Macholl – Aye; Henningsgard – Aye. Motion passed unanimously. 3 yes**

**A motion by Supervisor Wood, seconded by Supervisor Macholl to adjourn the April meeting which will be following the Annual Meeting on Tuesday, April 18<sup>th</sup> at 7:00 p.m.**

**Meeting adjourned 9:15p.m.**



**Erik Henningsgard, Chairman**



**Sally Pickard, Clerk**