

**TOWN OF BLACK BROOK  
BOARD OF SUPERVISORS MEETING  
FEBRUARY 16, 2023**

The meeting was called to order at 7:05 p.m. by Chairman Erik Henningsgard., Supervisor II, Dale Wood, Treasurer, Carrie Blanchard and Clerk, Sally Pickard were also present. Supervisor I, Jake Macholl arrived 5 minutes late.

There were 5 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notice, pursuant Wisconsin Stats. 19.83 was made by the Chairman.

**AGENDA: A motion by Supervisor Wood, seconded by Chairman Henningsgard, to approve the agenda. Motion passed. 2 yes.**

**MINUTES: A motion by Supervisor Wood, seconded by Chairman Henningsgard to approve the January 16, 2023 minutes. Motion passed unanimously. 2 yes**

**A motion by Supervisor Wood seconded by Chairman Henningsgard to approve the vouchers and pay the bills. Motion passed unanimously. 2yes.**

**CLERK'S REPORT:**

The primary is coming up on Tuesday for Supreme Court and Amery School Board and then the Clear Lake ballot just has the Supreme Court on the ballot. Public test is Friday.

MSHA training is coming up on Thursday, March 9<sup>th</sup> – Snow date is March 10<sup>th</sup>. Will get Aaron signed up for this.

Skoglund Customer Appreciation Day is Thursday, March 30<sup>th</sup> from 11-4.

**TREASURER'S**

Beginning bank balance was \$602,839.87, with deposits of \$678,384.34 including \$55.44 in interest. Checks written were \$445,619.63 and \$2,236.61 was electronically transferred for St & Fed Withholding leaving a balance as of January 31, 2023, of \$829,677.49. Savings earned .01 interest for a balance of \$32.76. Achieve Money Market #13 earned interest of \$92.26 for a balance of \$62,167.94; Money Market #03 for ARPA funds earned interest of \$162.98 and for a balance of \$109,815.86. Total of all accounts on January 31, 2022, is \$1,001.694.05

Currently 7 outstanding checks \$12,868.87.

Question raised about City of Amery deposit – this is from municipal court fees.

**SUPERVISOR'S REPORT:**

**Supervisor Wood:** Got a message from a resident complaining that they are paying taxes and their road was not being sanded. Called and talked to them that it is not a town road and we can't

sand everyone's driveway. They also said that half of the taxes they pay goes to Black Brook. Need to explain that only a small portion of the taxes go to Black Brook, the schools, fire, ambulance, county get part of this. - may need to put this in the newsletter explaining how it works. They pay the first half to the Town, but we DO NOT keep that entire portion.

Had a complaint about a road being slippery and he called Aaron and he went out and took care of it.

Noticed another container being loaded on Hwy 46 – claims it is all going to South America.

**Supervisor Macholl** – Amery Fired Dept – short agenda – set maintenance goals. The tanks for pressurizing breathing units had an issue, got that fixed. Trying to break up calls by Town or City – just for their information to see where most calls are coming from information.

Ambulance Service meeting – he got voted on the Board of Directors (because he missed a meeting) They authorized borrowing \$30,000 to purchase a second chase truck to drive between sites. Question raised why they need 2. Something to do with needing two (2) people at each site so use a smaller vehicle instead of taking an ambulance. Part of the growing pains from new situation.

Also question raised about the ownership of the property where the Amery Ambulance site is located and who owns land and what happens if it is sold. City of Amery has first right of refusal.

**ROAD REPORT:** Lincoln getting calls about 60<sup>th</sup> Ave. Got some road mix from them to try and fill the holes – hot mix is not being made yet. Doing what we can. Wondering if we need to patrol more to try and control truck traffic until we can get the work done. All roads are suffering due to the lack of frost.

**CHIEF'S REPORT:** Now that spring is coming – will be able to work on traffic control. Will work with Aaron to get 60<sup>th</sup> patched. Hwy 63 from south County Line to County Road J is being re-done. Will be controlled by stop lights. Ordered a new squad car – hope it is here in April.

**TOWN PLANNING COMMISSION REPORT:** - No meeting.

**CHAIRMAN'S REPORT:** Had a few calls on salt/sand on driveways. Told we do not do this and gave out name of local companies that do this.

Met with the Buhrs as to situation on 60<sup>th</sup> Street, which is Chalet Road, with buses turning around in their driveway for years. They don't mind, but the plows rip up their yard each year. Will look at this closer in the spring to see what can be done.

Also going to Office 365 and working on setting up e-mail for all board members. Erik's new e-mail is [ehenningsgard@blackbrookwi.gov](mailto:ehenningsgard@blackbrookwi.gov).

Town's Association sent out e-mail encouraging board members to attend the meetings/seminars that are being offered. Will need BOR training before May.

**PUBLIC COMMENTS:** Question about whether or not the town would/could salt/sand at the Gun Club – Same answer as for private person. We do not this and offered names of people who do this for a living.

REM Inspecting LLC represented by Dawn Kegley made their annual report to the Town. There were 29 permits issued in 2022.

Beth Hedstrom is their permitting specialist and determines who or what is needed to be permitted. She provided worksheets that she uses to help determine whether a permit is needed or not. There are many things that can be done to a home that don't need to be permitted. Farm buildings don't need a permit unless you are running electric.

#### **OLD BUSINESS:**

**1. Review/discussion/decision regarding Animal Control Ordinance update.** Reviewed where we are currently at with the enforcement and what needs to be included/excluded from currently ordinance. Currently, Chairman Henningsgard is the contact person on the web site, but Dale goes to investigate the situation and not able to issue a citation. That would be either through Darel or the Clear Lake Police Dept. Discussed what we currently have and what we need to change. In addition to the Animal Control Ordinance, we also have to look at the Nuisance Control Ordinance to make sure they are consistent. We need to look at having a specific ag exemption. C10 in the Nuisance Ordinance is more consistent as it isn't just one person, but a neighborhood, so will make that change to the Animal Control at 5.1A

**A motion by Chairman Henningsgard, seconded by Supervisor Macholl to recommend the following changes to the Animal Control Ordinance ADD: the following sentence to Section 1 Purpose of Intent .. This Ordinance may not be used to cite a farm operation within the Town of Black Brook which is operating in compliance with all applicable regulations of such operations, including those promulgated from the Wisconsin Dept of Natural Resources. Also strike 5: 1A and the language from Section 2: C10 of the Nuisance Ordinance be put in its place. These changes will be made and approved at the March meeting. Motion passed unanimously. 3 yes.**

**2. Discussion/decision regarding establishing an ad hoc committee to determine needs/options/for shed/town hall for the Town.** This was brought up last month. There has been interest expressed since the last meeting. There was also discussion about creating a Facebook page for the Town – this is for further discussion. A notice will be put on the web site asking for participants. **A motion by Supervisor Macholl, seconded by Chairman Henningsgard to create an advisory committee to review Town facility needs. Motion passed unanimously 3 yes.**

#### **NEW BUSINESS:**

**3. Discussion/decision/regarding dumpster at the town hall.** Dick Waterman came and made a presentation as to the fact that they offer the same services every Saturday from 9 – 12. They charge ten cents a pound for garbage. Cost for larger items are the same here as what they charge. Not looking for an answer, just something to think about. Cost to the town is currently about \$200.00/month. May need to raise cost of garbage. Tires are a big issue- question also raised about whether or not we are taking used oil. Board feels that it is important to talk to

Terry. A motion by Chairman Henningsgard, seconded by Supervisor Wood to table decision regarding dumpster until next month. Motion passed unanimously. 3 yes.

**4. Review/discussion/decision regarding nuisance ordinance making sure it is compatible with Animal Control Ordinance.** After review and change to the Animal Control Ordinance they are now compatible, and no action is taken on this.

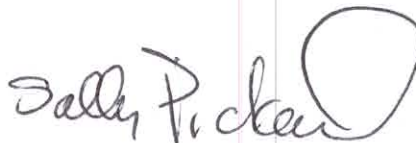
**5. Review/discuss/approve electronic retention policy.** A copy of sample ordinance for Record Retention for the State of Wisconsin as well as a copy of a policy for the City of Woodbury regarding electronic retention for emails and text messages. This is being recommended to keep all e-mails and Town business separate for open records requests. **A motion by Chairman Henningsgard, seconded by Supervisor Macholl to table until next month to create our own electronic retention policy as well as the State of Wisconsin Public Retention Ordinance for the Town on the agenda for next month.**

A motion by Supervisor Wood, seconded by Supervisor Macholl to adjourn to the March meeting.

Meeting adjourned 10:15p.m.



Erik Henningsgard, Chairman



Sally Pickard, Clerk