

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS MEETING
APRIL 18, 2023**

The meeting was called to order at 9:13 p.m. by Chairman, Erik Henningsgard; Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Carrie Blanchard and Clerk, Janel Belle Isle were also present.

There were 7 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notice, pursuant to Wisconsin Stats. 19.83 was made by the Chairman.

AGENDA: A motion by Supervisor Belle Isle, seconded by Supervisor Macholl, to approve the agenda. Motion carries. 3 yes.

MINUTES: Supervisor Macholl noted a correction in the March 23, 2023 minutes. New Business # 5, should have Macholl's name in the motion sentence, and the word 'to' should be in the last sentence regarding adjournment.

A motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the March 23, 2023 minutes as corrected. Motion carries. 3 yes

A motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the vouchers and pay the bills. Motion carries. 3 yes.

CLERK'S REPORT:

Received thank you letters in the mail from the recipients of the United Fund Drive dollars that were collected with taxes. Received notice from Excel regarding upcoming line work in the town of Alden. WTA offers an online training videos for \$50 and would be open to all board members. Due to most of the board being new this year, we will get it. Discussed who should be Board of Review trained. Must be one person annually. Received notice of the Polk Co Unit meeting, Thursday, April 27th.

TREASURER'S REPORT:

The beginning checking account balance was \$353,193.07, with deposits of \$648.70 which included \$26.70 in interest. Checks written were \$56,068.37 and \$2,125.38 was electronically transferred for State & Fed Withholding leaving a balance as of March 31, 2023, of \$294,618.02. Savings earned .01 interest for a balance of \$32.78. Achieve Money Market #13 earned interest of \$100.47 for a balance of \$62,359.02; Money Market #03 for ARPA funds earned interest of \$177.47 and for a balance of \$110,153.39. Total of all accounts on March 31, 2023, is \$467,163.21.

Currently 11 outstanding checks totaling \$3471.27.

SUPERVISORS' REPORTS:

Supervisor Belle Isle: Nothing to report.

Supervisor Macholl: Attended the Amery Fire committee meeting April 10th, biggest concern being the condition of Engine #2. Attended the Northwestern Ambulance Service meeting on April 17th. Merge of the departments is going very well.

ROAD REPORT:

Took 2 hotboxes full to 60th Ave. Hoping it will hold up until rebuild starts. Watching for water on roads with the wet spring.

CHIEF'S REPORT:

Not been busy in the town since last meeting. With the snow gone, they will be able to park more places. Focusing on 60th Ave. and 75th St. and open to suggestions of any other problem areas. Will do a speed study on 25th Ave. due to resident complaint. All area roads and highways are experiencing damage. Talked about animal control first responder, will be put on the agenda for next month to make an official appointment.

TOWN PLANNING COMMISSION REPORT: - No meeting.

CHAIRMAN'S REPORT:

The well went out, will talk about in New Business. The heat went out again, Royal Flush came out, reset it and cleaned up some rust or corrosion and it fired right up again. He said we don't have a very good system, recommended a dehumidifier in basement. Received multiple calls about hauling on the roads while the road bans are on. We will open for bids on 60th Ave. this Friday at 11am, expecting a bid from Monarch. The board does have new email addresses; first initial, last name@blackbrookwi.gov.

PUBLIC COMMENTS: Concerns about how 60th Ave. will be repaired.

OLD BUSINESS:

- 1. Discussion/decision/regarding dumpster at the town hall.** Carrie pulled information from the dumpster user log. Average 25 people use it, but not every month. Possible solutions to save money spent on keeping it, needs more research. No action taken.
- 2. Review/discuss/approve electronic retention policy- Resolution 2023-0_** Haven't received the retention policy back from the historical society so we can't do anything until then. No discussion or action taken.
- 3. Review/discussion/decision regarding Public Records Retention Ordinance 2023-02** Same as #2 above, we have to wait. No discussion or action taken.

NEW BUSINESS:

- 4. Review/discussion/approval of Resolution 2023-01 regarding Designation of Public Depository and authorized signatures.**

Discussion regarding notice of designation of where the town's financial accounts are kept, followed by discussion on the individual signers of our accounts at Westconsin Credit Union. The signers are Chairman, Erik Henningsgard; Treasurer, Carrie Blanchard and Clerk, Janel Belle Isle. They also have authority to loans and documents.

Motion by supervisor Macholl to approve Resolution 2023-01, seconded by supervisor Belle Isle to approve Resolution 2023-01. Roll call vote, Belle Isle aye; Macholl, aye; Henningsgard, aye. Motion passes.

Motion by supervisor Belle Isle to name Treasurer, Carrie Blanchard; Clerk, Janel Belle Isle; and Chairperson, Erik Henningsgard as the individuals who have access to and authority on said accounts and loan documents. Motion carries, 3 yes.

- 5. Review/discussion/decision regarding well repair.** The well went out and A Well Pump Guy came to assess and found there is a hole in the pump. He will give a bid to replace it. Discussion on who else to ask for bids. Erik will solicit bids.
- 6. Set date(s) for road review.** Discussion on the best dates for the board to conduct road review.
- Motion by chairman Henningsgard, seconded by supervisor Belle Isle to set the road review dates for May 11th and 12th beginning at 5pm. Motion carries, 3 yes.**

A motion by supervisor Macholl, seconded by supervisor Belle Isle to adjourn to the May meeting which will be held following the Board of Review on Thursday, May 18th at 7:00 p.m.

Meeting adjourned 10:33 p.m.

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk