

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS SPECIAL MEETING
DECEMBER 21, 2023**

The meeting was called to order at 7:05 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Darcy Lorsung; and Clerk, Janel Belle Isle were also present.

There were 2 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

AGENDA:

Chairman Henningsgard entertained a motion to approve the agenda. **Motion by Supervisor Belle Isle, second by Supervisor Macholl to approve the agenda. Motion carried, 3 yes.**

MINUTES:

Chairman Henningsgard entertained a motion to approve the minutes from the November 2023 meetings. Discussion about misspelling of Supervisor's name. **Motion by Chairman Henningsgard, second by Supervisor Macholl to approve the November 16 board meeting minutes with the correction of a misspelled name and to approve the November 27 special meeting minutes. Motion carried, 3 yes.**

VOUCHERS & BILLS:

Chairman Henningsgard entertained a motion to approve the vouchers and pay the bills. **Motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the vouchers and pay the bills. Motion carried, 3 yes.**

CLERK'S REPORT:

We welcomed Darcy as treasurer, and we got his tax collector's bond and public official's bond right away. I filed the Municipal Levy Limit Worksheet and the 2023 Statement of Taxes with the Department of Revenue. I completed and gave all required documentation to the county treasurer to get our tax bills successfully mailed out. After a validation process, I was granted access to the Business Services Online portal through the Social Security Administration so I can file our W2s online. I took the ICE machine to Balsam Lake for upkeep so it's ready to go for 2024 elections. We'll find out in early January if there will be a February election. I'm learning how to get the poll workers entered in the new elections learning platform in WisVote.

TREASURER’S REPORT:

At the end of November 2023, our General Checking account had a balance of \$238,412.74; our Business Savings (-00) account had a balance of \$32.86; our Money Market (ARPA-03) account had a balance of \$111,531.30; our Achieve Money Market (-13) account had a balance of \$63,139.07; our Road Maintenance Checking account had a balance of \$893.22, and our Road Maintenance Savings account had a balance of \$5.00. The total ending balance of all the above accounts on November 30th was \$414,009.19.

We did our first draw against our road loan for 60th Ave. on November 22 in the amount of \$831,164.73. We are waiting for State check for grant money for their portion of the 60th Ave project. Explanation of new layout of treasurer’s report.

Started receiving tax checks and have made 2 batch deposits so far. Will make a few more deposits before month end.

Discussion about which account to hold the money in that is deposited at the bank. The Town can make a bit of money if we put it in a savings account vs checking account for now. Darcy will investigate putting savings into a temporary CD as well.

Discussion regarding balancing of the budget.

SUPERVISORS’ REPORTS:

Belle Isle: Dumpster sign in sheets. No complaints from residents. Someone dropped TV off without paying for it. Wants to learn how to go back and watch security camera footage. Discussion about signs being posted for security watch.

Macholl: Very quiet month, no meetings, no complaints. Still learning and navigating WISLR.

ROAD REPORT: Kromer’s fixed well. Tractors are at Town of Clear Lake’s shed for winter. Town of Clear Lake used our mower. Replaced toilet in town hall. Working on taking down needed trees along roads.

CHIEF’S REPORT: The “problematic house” on Hwy 46 was cleaning up but will continue to monitor. Traffic enforcement continues, the lack of snow makes it easier to sit off the roadways. Still short-staffed. Received a voice message today to thank him for what he does for the community.

CHAIRMAN’S REPORT: Quiet month; spent time with Aaron on a couple agenda items. No calls, no complaints.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. None

NEW BUSINESS:

1. **CSM for Friendshuh located in the SE ¼ of the SW ¼, S 13, T 32N, R 16W** Plan commission recommended approval as presented. **Motion by Chairman Henningsgard, second by Supervisor Mahcoll to approve the CSM as presented. Motion carried, 3 yes.**
2. **Application/request for second driveway for Fansler** Plan commission recommend denial of second driveway request. **Motion by Supervisor Belle Isle, second by Supervisor Macholl to deny the request for a second driveway per ordinance 2021-03.** Erik will reach out to the applicant.
3. **Blasting, priming and painting of the one-ton truck** Truck is a 2007 with low miles. Aaron got an estimate from Miller Blasting & Painting for \$2200 – \$2600 to fix from the cab back. Discussion about the life of the truck and maintenance schedule. Darcy mentioned the Tech school in Rice Lake. Aaron will reach out to WITC.
4. **New backhoe tires** Discussion on quality of tires on the backhoe. Aaron got an estimate for a few different types of tires; radial are the preferred tire. **Motion by Chairman Henningsgard, second by Supervisor Belle Isle to purchase the radial tires as quoted. Motion carried, 3 yes.**
5. **Property for sale** Discussion on buying new place for the location of the Town Hall. Blanchard told Erik he is willing to entertain the sale of the property we are currently using, but no more. The need is to figure out what it will cost to stay and repair vs what it will cost to move somewhere else or build new. A lot more information is still needed. Discussion about the ad hoc committee's results thus far. Dale Wood will get the ad hoc committee back on task.
6. **Invoice from Fahrner Asphalt Sealers, LLC.**
Motion by Chairman Henningsgard, second by Supervisor Macholl to approve invoice from Fahrner for \$89,456.60. Roll Call vote; Macholl, yes; Henningsgard, yes; Belle Isle, yes. Motion carried.
7. **Invoice from DJ Fedderly.**
Motion by Chairman Henningsgard, second by Supervisor Macholl to approve invoice from DJ Fedderly for \$5670.00. Roll Call vote; Macholl, yes; Henningsgard, yes; Belle Isle, yes. Motion carried.

Chairman Henningsgard entertained a motion to adjourn. **Motion made by Supervisor Belle Isle, seconded by Supervisor Macholl to adjourn the meeting. Motion carried, 3 yes.**

Meeting adjourned at 8:18pm.

Respectfully submitted and posted by:

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk