

**TOWN OF BLACK BROOK  
BOARD OF SUPERVISORS MEETING  
NOVEMBER 16, 2023**

The meeting was called to order at 7:38 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; and Clerk, Janel Belle Isle were also present.

There were 6 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

**AGENDA:**

Chairman Henningsgard entertained a motion to approve the agenda. **Motion by Supervisor Belle Isle, second by Supervisor Macholl to approve the agenda, motion carried, 3 yes.**

**MINUTES:**

Chairman Henningsgard entertained a motion to approve last month's minutes. **Motion by Supervisor Macholl, second by Supervisor Belle Isle to approve the October 19, 2023 minutes. Motion carried, 3 yes.**

**VOUCHERS & BILLS:**

Chairman Henningsgard entertained a motion to approve the vouchers and pay the bills. **Motion by Supervisor Belle Isle, seconded by Supervisor Macholl to approve the vouchers and pay the bills. Motion carried, 3 yes.**

**CLERK'S REPORT:**

Starting this month, Toombs will charge an additional \$25 per month for winterizing porta-potty. Received a Population Verification form from Clear Lake Ambulance to fill out. We received a Thank You card in the mail from Scott Construction.

**TREASURER'S REPORT:**

The beginning bank balance of the General Checking account-84 was \$366,670.27. With total deposits of \$38,097.36 and total withdrawals of \$183,040.69, the ending balance was \$221,726.94. The savings account-00 earned interest of \$0.01, leaving a balance of \$32.85. The money market-03(ARPA) account earned interest of \$179.41, leaving a balance of \$111,357.40. The money market-13 account earned interest of \$101.56, leaving a balance of \$63,040.62. The total ending balance of all the above accounts on October 31<sup>st</sup> was \$396,157.81.

The road maintenance checking account had a beginning balance of \$995.48. With interest of 0.08, and a service fee withdrawal of \$5.00, the ending balance is \$990.56. Its savings account balance remains at \$5.00, with no interest earned. The total ending balance of the road maintenance accounts on October 31<sup>st</sup> was \$995.56.

## **SUPERVISORS' REPORTS:**

**Macholl:** Road ratings are entered in, it helps allocate funding better if done early.

**Belle Isle:** Went to Polk County WTA meeting on Oct 26 – LRIP discussion and presentation on farmland. Helped Aaron trim trees on 50<sup>th</sup> and tried to help Aaron dig the well, ran into concrete.

**ROAD REPORT:** Getting equipment ready for winter. Trimmed trees with Matt. Talked with Kromer's regarding well repair. Left message with George regarding winter storage of tractor.

## **CHIEF'S REPORT: none**

**CHAIRMAN'S REPORT:** Explained different types of grants available for roads. Received a letter from Town Advocacy Council asking for donation. Received First Notification of Non-compliance for our assessment values being out of range, we are contracted with Prochnow for this. Got plat map for 116<sup>th</sup>, will submit that so we should see an increase in road aid next year.

**PUBLIC COMMENTS:** Melissa Pechacek expressed her interest in the open treasurer position. Darcy Lorsung also expressed his interest in the treasurer position. Dale Wood said he went to a meeting in Barron that had good information, talked about ways to corral animals that are loose.

## **OLD BUSINESS:**

- 1. Cemetery and Chapel** Janel contacted Tim Wyss with the Clear Lake Historical Society. Wait for information he finds about the possibility of a cemetery being on the location.
- 2. Approve Pay Application from Monarch Paving Company for 60<sup>th</sup> Ave.** Project total for Monarch came in at \$831,164.73. **Motion by Chairman Henningsgard, second by Supervisor Macholl to approve and pay the Pay Application from Monarch Paving in the amount of \$831,164.73.** Discussion on loan process and process to receive grant money. **Roll call vote; Henningsgard, aye; Macholl, aye; Belle Isle, aye. Motion carried.**

## **NEW BUSINESS:**

- 1. Adopt 2024 Budget – Resolution 2023-02. Motion made by Supervisor Macholl, second by Supervisor Belle Isle to adopt the 2024 Budget Resolution 2023-02.** Discussion on resolution number. **Motion carried, 3 yes.**
- 2. Well Repairs** Aaron contacted Kromers, \$3200 to get water working. **Motion by Chairman Henningsgard, second by Supervisor Belle Isle to proceed with Kromer's for well repair, not to exceed \$3500.00. Motion carried, 3 yes.**

3. **Rental of Town Equipment and other equipment rental** Clear Lake Town would like to rent our arm mower. **Motion by Chairman Henningsgard, second by Supervisor Macholl to allow the renting of select equipment to neighboring municipalities and to use the form that was created for this purpose. Motion carried, 3 yes.**
4. **IT Services for Town laptops** Discussion and suggestion to contact other municipalities to see what they have in terms of IT Services or virus protection.
5. **Internet access at Town Hall** Discussion. **Motion by Chairman Henningsgard, second by Supervisor Macholl to pursue getting a hotspot connection through Verizon. Motion carried, 3 yes.**
6. **Holiday Gifts** Discussion. **Motion by Supervisor Macholl, second by Supervisor Belle Isle to give an end of year gift of \$500 to the Road Supervisor and \$100 each to the Garbage Attendant and the Recycling Attendant. Motion carried, 3 yes.**
7. **Treasurer resignation / Replacement for the position** Carrie Blanchard resigned on Monday, November 13th. We need to appoint a treasurer tonight to continue Town business. Must be a Town resident. Board heard from Darcy Lorsung and from Melissa Pechacek regarding their qualifications and interest. Melissa stated that if she isn't chosen for the position tonight, that she will still be interested if the position opens again. **Motion by Chairman Henningsgard, second by Supervisor Macholl to appoint Darcy Lorsung as the Town Treasurer. Motion carried, 3 yes.**

Chairman Henningsgard entertained a motion to adjourn. **Motion made by Supervisor Belle Isle, seconded by Supervisor Macholl to adjourn the meeting. Motion carried, 3 yes.**

Meeting adjourned at 8:58pm.

Respectfully submitted and posted by:

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Erik Henningsgard, Chairman

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Janel Belle Isle, Clerk