

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS MEETING
JULY 20, 2023**

The meeting was called to order at 7:01 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Carrie Blanchard and Clerk, Janel Belle Isle were also present.

There were 9 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

AGENDA:

Chairman Henningsgard entertained a motion to approve the agenda. **Motion by Supervisor Belle Isle, second by Supervisor Macholl to approve the agenda, motion carries, 3 yes.**

MINUTES: A motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the June 15, 2023 minutes. Motion carries, 3 yes

A motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the June 25, 2023 Special meeting minutes. Motion carries, 3 yes

VOUCHERS & BILLS:

A motion by Supervisor Belle Isle, seconded by Supervisor Macholl to approve the vouchers and pay the bills. Discussion about check to Darel Hall. Motion carries, 3 yes.

CLERK'S REPORT:

Finished calling on LP prices, will discuss later in the meeting.

Received a thank you from Deer Park First Responders for the \$300 donation made last month.

Working on getting access to my WisVote account, lots of training needs to be done with the Wisconsin Elections Commission first.

Working through vendors who will accept online or phone payments to reduce number of checks needing to be mailed.

TREASURER'S REPORT:

The beginning checking account balance was \$306,600.29, with deposits of \$15653.30 which includes \$24.15 in interest. Checks written were \$39331.95 and \$1568.92 was electronically transferred for State & Fed Withholding, leaving a balance as of June 30, of \$281,328.57.

Savings earned .01 interest for a balance of \$32.81. Achieve Money Market #13 earned interest of \$97.69 for a balance of \$62,654.88; Money Market #03 for ARPA funds earned interest of \$172.57 for a balance of \$110,676.01. Total of all accounts on June 30, 2023, is \$454,692.27. We recently opened an account with a debit card for Aaron for road maintenance needs. It was opened with a savings and a checking account. Currently in the savings there is \$5.00, and in the

checking, which was opened with a balance of \$1000.00, there is now a total of \$1000.25. The account has not been used yet.

Currently 4 outstanding checks totaling \$7533.83.

SUPERVISORS' REPORTS:

Macholl: Attended the Northwest Ambulance meeting as an executive on their board. Merger going well. Working through switching banks due to Bremer's high fees. Everything is going good, morale is high. The Medical Director is very well liked, doing a lot of good training, etc.

Belle Isle: Watched LRIP (Local Road Improvement Program) webinar. Attended a land use and zoning fundamentals seminar at Browtine. Learned that our Comp Plan should be updated every 10 years. Ours was updated in 2021, so we're good for now. Took a ride with a resident who wanted to show me concerns of trees overhanging the roads and concerns with house numbers. July 4th storm took trees down, helped with the cleanup on 85th St. and noticed a few more trees ready to come down in the same area, same landowner. Should we contact him? Attended Clear Lake First Responders meeting. They want to change how and how much they get paid when on call, to make it more desirable for new employees. This would basically double their annual payroll, which in turn, would increase the amount we pay them. That will be voted on at the September meeting. Continuing to gather information on dumpster.

ROAD REPORT: Lots of mowing, some with arm mower, did some grading, changing fire numbers, got 42 to start with. Also cleaned up trees from July 4th storm. We used to get plow blades from the County, got a lead on another company that will be just as good but cheaper, he will pursue this as operations/maintenance and purchase as needed. Culvert on 20th Avenue is scheduled to be replaced next Monday July, 24th.

CHIEF'S REPORT: Road projects on Hwy 63 and another on JJ did not contact emergency services prior to closing roads. Property on 111th Street and Hwy 46; the homeowner has cleaned up some, but still working with them. The original complainant also has a few vehicles and things to get cleaned up, so working with him on that as well. Suggested the building inspector be contacted on the house. Traffic patrol on 50th Street and County road F, some on 60th Street and 85th Street as well. Did a traffic study on 25th Avenue but have not downloaded the data yet. He will have the information for next meeting. Waiting for 60th Avenue to get fixed.

ANIMAL CONTROL REPORT: One call complaining about noisy neighbor dogs. Dale diffused the situation. One call inquiring about cows on the road.

TOWN PLANNING COMMISSION REPORT: No meeting, no report.

TOWN HALL COMMITTEE UPDATE: Chairman Henningsgard paraphrased the reports he received from Dennis Carson and Glen Clausen.

Blanchards are not interested in selling anymore land to the town outside of what the town is currently using, but willing to entertain updating the deed to include the land that the town is now actively occupying.

Discussion about repair of well and septic needing to be considered, whether the town moves to a new location or not. Will be put on next month's agenda to decide if an inspection and an appraisal will be done.

CHAIRMAN'S REPORT: Culvert on 20th Avenue is scheduled to be done next week. Culvert for 60th Avenue is ordered and needs to be put in prior to the rest of the work commencing. The town got approved by the Department of Transportation to replace the bridge on 50th Avenue with a 100% coverage of estimated cost with a grant. If bids or actual cost come in higher than the estimate we were approved for, we will be responsible for a percentage of the overage, split with the county.

PUBLIC COMMENTS: Resident gave the board members his written response to the dumpster. He asked that it be read later and considered prior to making a decision on it.

OLD BUSINESS:

1. NONE

NEW BUSINESS:

1. **Discussion/Decision to rescind Electronic Public Records Retention Resolution 2023-01.** Need to rescind due to it being misnumbered as well as being incomplete as presented to the Board last month. Discussion as to the need for it, due to having freshly adopted the Wisconsin Municipal and Related Records Retention Policy which does include a portion about electronic records. Janel will ask guidance from our legal representative. **Motion by Supervisor Macholl to rescind Electronic Public Records Retention Resolution 2023-01, seconded by Supervisor Belle Isle. Motion carries, 3 yes.**
2. **Discussion/decision regarding LP Contract for upcoming heating season.** Review of report that Janel put together. **Motion by Supervisor Macholl to go with Alcivia for \$1.549/gallon for our LP contract for the 2023-24 heating season. Seconded by Chairman Henningsgard. Motions carries, 3 yes.**
3. **Discussion regarding Bridge Aid Letter from Polk County.** Available every year to fill out for the next year for culverts that are identified and approved for replacement. Culverts must be 36" or larger. If they qualify, Polk County pays half. Discussion only.
4. **Discussion/decision regarding assignments for outside meetings.** Discussion about which outside board meetings the board members attend. Supervisor Macholl attends the Amery Fire and the Northwest Ambulance meetings, Chairman Henningsgard attends the Deer Park Fire annual meetings, and Supervisor Belle Isle attends the Clear Lake Ambulance quarterly meetings. Discussion about some meetings having conflicts with schedules, discussed back up/coverage for each other. No formal decisions, discussion only.

- 5. Discussion regarding Real Estate & Personal Property Valuation Summary.** Discussion only, to share the valuation report we received from Polk County with the board based on the report Prochnow gave to the County after the Board of Review.

A resident wants to know if we can investigate possible grant money in the event we move the town hall facilities to a new location. Discussion on grants that the board is aware of now. Another resident gave suggestion to call Tom Tiffany's office. Board will explore based on future decisions that come from the ad hoc committee.

Motion made by Supervisor Macholl, seconded by Supervisor Belle Isle to adjourn until the August meeting. Motion carries, 3 yes.

Meeting adjourned at 8:33pm.

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk