

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS MEETING
MAY 18, 2023**

The meeting was called to order at 7:08 pm by Chairman, Erik Henningsgard. Supervisor I, Jake Macholl; Supervisor II, Matt Belle Isle; Treasurer, Carrie Blanchard and Clerk, Janel Belle Isle were also present.

There were 4 residents in attendance.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notices, pursuant to Wisconsin Stats.19.83 was made by the Chairman.

AGENDA:

A motion by Supervisor Macholl, seconded by Supervisor Belle Isle, to approve the agenda. Motion carries, 3 yes.

MINUTES:

A motion by Supervisor Macholl, seconded by Supervisor Belle Isle to approve the April 18, 2023 minutes. Motion carries, 3 yes

A motion by Chairman Henningsgard, seconded by Supervisor Belle Isle to approve the vouchers and pay the bills. Motion carries, 3 yes.

CLERK'S REPORT:

Finished and submitted the Dept. of Revenue Form CT annual financial report. Completed the Board of Review training online. Completed liquor license training online. Distributed applications for the current license holders in the town. Two new applications were given as well, one for the reserve liquor license being sold to Echo Valley and the other to North Brook Holdings. No one has returned them yet. They are due by June 1st to be presented to the board next month.

TREASURER'S REPORT:

The beginning checking account balance was \$294,618.02, with deposits of \$55,506.60 which included \$27.24 in interest. Checks written were \$8044.04 and \$1,716.18 was electronically transferred for State & Fed Withholding leaving a balance as of April 30, 2023, of \$340,367.40. Savings earned .01 interest for a balance of \$32.79. Achieve Money Market #13 earned interest of \$97.38 for a balance of \$62,456.40; Money Market #03 for ARPA funds earned interest of \$172.02 for a balance of \$110,325.41. Total of all accounts on April 30, 2023, is \$513,182.00.

Currently 20 outstanding checks totaling \$11,148.99.

SUPERVISORS' REPORTS:

Belle Isle: He was contacted by a resident who thinks his neighbor is retaliating against him with loud noises and wants noise ordinance. He encouraged the resident to attend the meeting. That resident is not here tonight. Another resident contacted him who wants his payment for 108 gopher tails. Advised that resident to attend the meeting tonight as well.

Macholl: Attended BOR training on May1.

ROAD REPORT:

Pot hole patching and Lincoln called going to start spray patch soon. Fixing signs and posts also. Discussed the price of spray patch and how many loads will be used.

CHIEF'S REPORT:

75th and 50th and 60th Ave. being watched for speed. Going well on the Hwy 63 project. May see some traffic diversion and temporary closures coming up as they put culverts in. June 4th Clear Lake will be losing an officer who took another position with a different force. They will be shorthanded for awhile, but are recruiting. Raised concern of check fraud and forgery, it is becoming more popular. Suggested to use electronic transfers whenever we can, and if we must write checks, put only enough money into our checking account to cover the checks we write. He will also put a recorder on 25th Ave to begin speed watch.

TOWN PLANNING COMMISSION REPORT: - No meeting.

CHAIRMAN'S REPORT:

Got a call Hwy 46, actually 111th St (Boe-Ville). Neighbor is concerned about condition of home and trash. Homeowner's representative is Brenda Boe. Erik was in contact with Clear Lake Police. They will stop there to assess and decide how to move forward with the complaints.

PUBLIC COMMENTS:

Concerns about hole in 20th Ave. caused by rusted culvert under road. Chairman advised that we are working with the county on it to get aid to cover 50% of the cost, and the work on it will start as soon as they can.

OLD BUSINESS:

1. **Discussion/decision/regarding dumpster at the town hall.** Matt put together a survey and wants to give it to people who use the dumpster for a few months. Discussion on intention of survey. Will bring back to the agenda this fall (November) when we have more information.
2. **Review/discuss/approve electronic retention policy- Resolution 2023-0_** Haven't received the retention policy back from the historical society so we can't do anything until then. No discussion or action taken.
3. **Review/discussion/decision regarding Public Records Retention Ordinance 2023-02** Same as #2 above, we have to wait. No discussion or action taken.

4. **Review/discussion/decision regarding well repair/replacement:** A Well Pump Guy gave a bid to replace it. No other bids came in prior to tonight, but one was expected from Willow River to repair. **Motion by Supervisor Belle Isle, second by Supervisor Macholl, to wait until bid from Willow River comes in and go with the cheaper bid. Motion carries, 3 yes.**

NEW BUSINESS:

5. **Review/discussion/approval of appointment of animal control:** Board asked Dale Wood if he is interested in being our appointed first response animal control officer. Duties: mainly for neighborly dispute of animal control issues, to be the first point of contact and to make a decision if the police should be called for a situation that needs more attention. Discussed amount town will pay him per call. He said he will accept and wants his cell and regular phone numbers listed. **Motion by supervisor Henningsgard, second by Supervisor Macholl to appoint Dale Wood as our first responder animal control officer, at a rate of \$50 per call. Motion carries, 3 yes.**
6. **Review/Discussion/Decision regarding road maintenance:** Did road review last Thursday. Looked over list of road work needed and Erik will solicit quotes to discuss at next meeting. **Motion by Chairman Henningsgard, second by supervisor Macholl to proceed to receive quotes for the road maintenance lists that were developed in the road review. Motion carries, 3 yes.**
7. **Review/Discussion/Decision regarding 20th Ave and flooding:** Discussion – water up to road, no culvert at location. Discussion on who to contact to drain the floodwaters away from the road. Erik H. will contact Balsam Lake Land & Water and go from there.
8. **Review/Discussion/Decision regarding 60th Street turnaround:** The school bus turns around on their property. The landowners would like the turnaround paved or graveled, and may give us right of way for the current area we use to turn around. Erik will reach out to the owners to start the conversation with the owners on what's best for both, as well as suggesting gravelling it.
9. **Review/Discussion/Decision regarding bid results for 60th Ave. project:** Haas and Monarch submitted bids. Discussion about bids and options in change orders. **Motion by Chairman Henningsgard, second by Supervisor Belle Isle to approve Monarch's bid, including the alternate for a total cost of \$943,007.15. Roll call vote: Belle Isle, Aye; Macholl, Aye; Henningsgard, Aye. Motion carries.** Henningsgard clarified this is for just the base bid.

10. **Review/Discussion/Decision regarding Change Orders No. 1&2 for 60th Ave project:**
Motion by Supervisor Belle Isle, second by Supervisor Macholl to deny change order request # 1. Motion carries, 3 yes. Much discussion about gravel.
Motion by Chairman Henningsgard, second by Supervisor Belle Isle to approve change order request 2 for a deduction of \$48,915 to reduce the total amount of gravel that needs to be placed. Roll call vote: Belle Isle, Aye; Macholl, Aye; Henningsgard, Aye. Motion carries.
11. **Review/Discussion/Decision regarding Township laptop:** Clerk's laptop needs to be replaced as it is well over 8 years old, and performing poorly. Discussion on price and where to purchase. **Motion by Chairman Henningsgard, second by Supervisor Macholl to find a new computer, not exceed \$1500.00. Roll call vote: Macholl, Aye; Belle Isle, Aye; Henningsgard, Aye. Motion carries.**

A motion was made by Supervisor Macholl, seconded by supervisor Belle Isle to adjourn to the June meeting. Motion carries, 3 yes.

Meeting adjourned 8:51 p.m.

Erik Henningsgard, Chairman

Janel Belle Isle, Clerk