

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS MEETING
SEPTEMBER 15, 2022
7:00 P.M.**

The meeting was called to order at 7:05 p.m. by Chairman Erik Henningsgard. Supervisor I, George Fowler, Supervisor II, Dale Wood, Clerk, Sally Pickard and Treasurer, Carrie Blanchard, were also present.

The meeting began by reciting the Pledge of Allegiance.

Reading of the meeting notice, pursuant to Wisconsin Stats. 19.83 was made by the Chairman.

Agenda: A motion by Supervisor Fowler, seconded by Chairman Henningsgard, to approve the agenda. Motion passed unanimously—3 yes.

Minutes: A motion by Chairman Henningsgard seconded by Supervisor Wood to approve the August 18, 2022, minutes. Motion passed unanimously. 2 yes, 1 abstains

Vouchers: Question raised about the animal control bill and discussion took place as the ordinance and enforcement of the same. The board will revisit the ordinance at the next meeting. **A motion by Supervisor Fowler, seconded by Supervisor Wood to approve the vouchers and pay the bills. Motion passed unanimously – 3 yes.**

CLERK'S REPORT:

Received a bill from Town of Lincoln for help with road repair and Miller-Bradford for loader repairs and Clear Lake Police. **A motion by Chairman Henningsgard, seconded by Supervisor Fowler to pay these additional invoices. Motion passed unanimously. 3 yes.**

We received our shared revenue amounts for 2023. It looks like about an \$1100 increase.

Received solicitation for advertising in Polk County Visitor's guide – No as we have no public parks

There is another election security subgrant available for up to \$1200. This includes security training; IT support and internet connection for the town hall so will get this submitted.

August settlement was received.

The County Clerk sent an email commending our election workers on the great job they did for the last election. All papers were in property order and I's dotted and t's crossed.

Received a call from the alarm center (freeze warning) and now have a master list of what area is going off. Clerk left batteries for the sensors.

Got an email from an organization who no longer live in the State of Wisconsin but are registered to vote so reached out to Atty as to what our obligation is. Printed off but can't read it. She feels if they aren't trying to vote, it shouldn't be an issue, but she will check on this.

Got a call from Ron at "Bugmeisters" and wanted to know if we wanted the town hall sprayed again this year. Agree this is a good deal and the clerk will contact him and tell him to go ahead.

TREASURER'S REPORT: Beginning bank balance was \$358,938.01, with deposits of \$107,364.28 including \$26.00 in interest. Checks written were \$39,099.77, \$70,075.60 was transferred to MM#03 (ARPA) and \$4366.40 was electronically transferred for St & Fed Withholding leaving a balance as of August 31, 2022, of \$352,850.52. Savings earned .01 interest for a balance of \$32.71. Achieve Money Market #13 earned interest of \$36.75 for a balance of \$61,848.77; Money Market #03 for ARPA funds earned interest of \$79.70 plus the transfer of \$70,075.60 for a balance of \$139,292.79. Total of all accounts on July 31, 2022, is \$554,025.79.

16 outstanding checks totaling \$15,606.41

We do now have a PO Box 44, Amery so this is where the tax payments will be sent and it will be updated on the website and on the tax forms when they are sent out.

SUPERVISOR'S REPORT:

George Fowler: The joint ambulance between Amery and Luck is proceeding. There was a meeting that took place at Georgetown Town Hall and set up the Executive Committee. The only thing left to complete by the end of the year would be to get financials in order.

Amery Fire Commission met, and the budget is going to increase 14% for next year plus about \$3600 for the new trucks they are purchasing. The new fire chief is Chuck Frohn. Well-liked by the department members.

Also tendered his resignation effective after tonight's meeting. Chairman thanked him for his time on the board but said he will still send him the road report (23) May need to contact the State to get the new information to them so they can access the report forms online. Chair hopes to get the road information changed at the State level as well.

Dale Wood: Checked with Skoglund on difference between dyed and undyed fuel. Checked on the cost of a tank and a 285 gal is \$2,134.00- and 560-gal tank is \$2,503. Will put this on the agenda for next month. He will also check on a 1000-gallon tank.

Talked with Friendshuh about the culvert that is by the farm and wondered if we were going to do that or not. Aaron has talked with Jamie Wood about helping with and they will get that done this fall.

Getting calls from 39th Ave when the State did Hwy 46, they took up some of their "driveway" and it was not replaced. They thought we were responsible for it. We are not so Dale told them to contact the State of Wisconsin. They did contact the State and they said there is money to fix this

and bring 39th Ave up to standards. They were supposed to give us a name, but he hasn't gotten anything yet.

Talked with Jason Kjeseth about the fire numbers and where they should be located. Said they should be by the house when there is more than one on a driveway, like 39th Ave. There are a few places that this will need to be taken care of. Aaron will get more posts and make these changes. We have ordered a new sign for 39th Ave for safety purposes. We will also have to get one for 64th Street.

He and Aaron met with the tree guy, and he would like to come and demo and invite other towns to come. Need to decide what road to do and when to do it. He will get it set up. Looking at October 1st on 60th Ave. in the dip. We would need to close off the road for a time and notify the homeowners on this road that we are going to do this. Also had another resident call about a tree that may fall. This is on the town line so it may be someone else's issue. We will get these trees on the list to work on during fall and spring.

ROAD REPORT: Did some patching with the Town of Lincoln. Used a tank of oil. Said if we wanted to do more next year to let them know in the spring and get on top of it early on. Cheaper way to go. Lack of maintenance work done on the loader for the past 10 yrs. so trying to get some of that work caught up.

Dale and Erik have gotten calls about what a good job Aaron is doing and passed that along. Working together with other road supervisors to help each other out and get things done. Keep up the good work.

CHIEF'S REPORT. Also compliments Aaron for doing a good job and not blowing grass on the roads when mowing as they have had complaints on 60th Street. Worked 20th Ave today and talked to landowner on 118th Street so will be working there some as well as some of the other roads. We should start see monies coming in. We got some tonight. He will get us a new contract for the upcoming year in the next month or so.

PLANNING COMMISSION: Met tonight and will address the item in new business.

CHAIRMAN'S REPORT: Attended Deer Park Fire Dept meeting, our share is going to increase about \$3000.00. The towns they serve, as well as the Village, all voted to increase the budget. There hasn't been a substantial increase since about 2001. They have increased the size of their department by 12 this year and things are improving in the right direction. Chief is doing a good job there as well.

Talked with the engineer to get wetland delineation going with the DNR on 60th Ave.

The property on 3rd Ave., is currently in litigation. Haven't seen anything on 25th Ave. so will check on this. There is a dumpster there. There was also a dumpster on Hwy 46 property. Chairman will follow-up on this.

Also, one issue of housekeeping is to state the amount of the loan for 60th Ave so it is included in the minutes. Last month the board voted to take out a loan with Westconsin Credit Union and authorized the loan to be for up to \$1 million dollars for the project on 60th Ave. and that the Chairman, Clerk or Treasurer can sign these documents.

PUBLIC COMMENTS: Question raised as to how many dogs a person can have as she just inherited 2 dogs from her brother-in-law, who recently passed away. Wants to be pro-active in this.

Ben S thanked George for his years of service and wanted to know what the plan was moving forward. We have the option of appointing someone or waiting for the next election. Still a quorum with two. Also questioned going to a five (5) person board vs the three (3) person board and encouraged looking into doing this as a resident of the Town. Give more representation of the town by doing this. Another comment from another resident was to leave it a three (3) person board. Chairman Henningsgard noted this year has been the most interest in town business since he started on the board and even years beyond. One downfall of a three-person board is that there could be a completely new board every two (2) years.

OLD BUSINESS:

1. **Review Chapter 14 Subdivision & Planning Ordinance #2021** Giving up on Harvey doing anything with this. Had discussed basically staying with county zoning with us keeping our 2-acre minimum, which is more restrictive than the county. **A motion by Chairman Henningsgard seconded by Supervisor Wood, to postpone discussion. Motion passed unanimously. 3 Yes**

2. **Budget Discussions:** Left this on the agenda just to keep it on the burner due to the fact that we have increased costs from both fire departments which is about another \$6000 that will be taken from road work.

NEW BUSINESS:

3. Discussion/decision regarding work needed on 2005 loader/backhoe. We had Jamie Wood come out and look at it, and suggested we have it repaired by a professional. It only has 1500 hours on the loader, however, when we got the original bid for the work needed, they forgot a part for the back end, so the cost to do the repairs is now \$18,833.82, not the original \$12,000. Question raised about whether to repair it, trade it or what. Dale will do some checking on costs, and we will put it on the agenda for next month but will need to do something by winter because we will need to move gravel, salt/sand.

4. Discussion/decision regarding CSM – Mark Hansen - Ed Flanum Northland Surveying. This is a 4 lot CSM along 85th and 20th which was brought before the Plan Commission for review. The smallest lot is 4 acres excluding the right of way and there was some discussion as to lot lines and where they were, but it was voted for approval by the Plan Commission. **A motion by Chairman Henningsgard, seconded by Supervisor Fowler, to approve the CSM as presented by Mark Hansen. Motion passed - 2 yes, 1 - no..**

5. Discussion/decision regarding solicitation of an engineering study to determine a potential speed reduction on 20th Avenue. There is a daycare on this road and some kids walk from their home to the bus stop, so we put up a school bus stop ahead sign and has replaced the intersection sign as well. They would like us to look at lowering the speed to 45 mph. Chief will put out the radar and check speeds and times to get some traffic data. Chairman did some checking and to lower speed from 55 to 45, you need an engineering study, but you don't need DOT concurrence. Anything lower than that, the DOT has to concur. Our engineer is familiar with the area and does this type of study for about \$1500, but we need traffic data. **A motion by Supervisor Wood, seconded by Chairman Henningsgard for the Chief to put his counter out there and gather information as to car count, and speed for the area before engaging in the services of an engineer. Motion passed unanimously. 3 yes.**

6. Review and approve complaint and work forms for residents. Clerk drafted forms for tree removal for residents to complete if we are going to remove a down or dead tree from the road right of way. There is also a general complaint form for residents to complete that they can get off the website and submit if there is an issue with anything relating to the Town. **A motion by Supervisor Wood, seconded by Chairman Henningsgard to approve the tree removal form and general complaint form as drafted. Motion passed unanimously 3 yes.**

7. Update, discussion/decision on shed. Dale and Aaron looked at the shed and there is a lot of insulation in the rafter. Dale talked to a builder, and you can't just put spray foam on without covering it. Called and talked to Charlie about it and he said that when that shed was built, it was never intended to be heated, it was just a cold storage and he also agreed that spray foam needs to be covered. Aaron did find the seal for the bottom of the door to help keep the cold out for a couple hundred dollars so he will order that. Going to get a price on spray foam and sheet Styrofoam to see what the difference is. Will still need something substantial on the bottom to hang tools on. Will put this on the agenda again for next month.

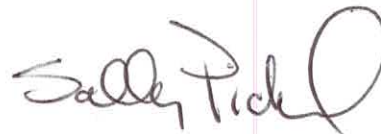
A motion by Supervisor Fowler, seconded by Supervisor Wood to adjourn to the October 20, 2022, meeting. Motion passed unanimously.

Meeting adjourned at 8:45 p.m.

Respectfully submitted:



Erik Henningsgard, Chairman



Sally Pickard, Clerk