

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS
OCTOBER 12, 2021
MEETING MINUTES**

The meeting was called to order at 7:00 p.m. by Chairman Erik Henningsgard. Supervisor I George Fowler, Supervisor II Dale Wood, Clerk Sally Pickard and Treasurer Cindy Nelson were also present.

The reading of the meeting notice, pursuant to Wisconsin Stats. 19.83 was made.

Agenda: A motion by Supervisor Wood, seconded by Supervisor Fowler, to approve the agenda with the adjustment. Motion passed unanimously–3 yes.

Minutes: A motion by Supervisor Fowler seconded by Supervisor Wood to approve the September 16, 2021 minutes as well as the Special meeting minutes from September 29, 2021. Motion passed unanimously – 3 yes

Vouchers: A motion by Supervisor Fowler, seconded by Supervisor Wood to approve the vouchers and pay the bills. Motion passed unanimously – 3 yes.

CLERK'S REPORT:

Received payment on a fire call. So we're getting some reimbursements when sending out the letters.

Scott Construction sent out a comment card to fill out as to their services.

Lamperts, having recently purchased Arrow Building, they sent out a credit application to the Town. This is something we have not had in the past but should fill this out.

There is a window seal recall on the truck. So will have Ryan look at this.

We received a small restitution payment from back when the shed was broken into and things taken. Clerk will check to make sure we keep these funds and don't have to send to the insurance company.

Fire Safety Newspapers came, and I had Marty put them out with Recycling. Dale took some to the Clear Lake Fire Dept as well. There is a lot of good information in there. This is different from what the Fire Dept had so that is good too. There are some left so they can do that again this weekend when it is also garbage day on Saturday.

Polk County Towns Association meeting will be held tomorrow, October 13th at Brow Tine Restaurant & Event Center. There's also a virtual option, should have received that notice via email.

Final population count is 1369, up 44 residents from 2010. 1056 are of voting age.

TREASURER'S REPORT:

Beginning bank balance was \$281,114.50, with deposits of \$501.82 with \$21.82 in interest. Checks written were \$37,820.30 well as \$2,250.00 electronically transferred for State and Federal withholding, leaving a balance as of September 30, 2021, of \$241,546.02. Savings earned .01 interest for a balance of \$32.65. Achieve Money Market earned interest of \$10.25 for a balance of \$41,570.97; MM for ARPA

funds earned interest of \$23.05 for a balance of \$70,141.85. Total of all accounts on September 30, 2021, is \$353,291.49..

There are 4 outstanding checks for \$1,090.68. 60.61 is a tax refund that hasn't been cashed. The party has been contacted twice with no response. The Town's Association said they can be voided out this year, or if we wait until next year, a receipt would need to be issued. We will void them out before the end of the year.

Question as to the ARPA Covid pay. This money was receipted in from the special account.

The garbage and tax schedules have been presented. Question as to July and September for recycling. Will check with Balsam Lake to see if they will run those first weekends due to holidays.

SUPERVISOR'S REPORT:

George Fowler: Nothing

Dale Wood: Nothing

ROAD REPORT: Talked to Ryan about some things, including the job description as well as the driveway ordinance.

CHIEF'S REPORT: 60th Ave., Wondering if we can post it for a weight restriction, not just Class B. Similar to what we do in the spring. 26000# is weight limit for Class B. Will check on this.

Looked at the issue on King Lake. Got a phone number to contact the owner. Doesn't appear to have a fire number. Suggested to look at the ordinance regarding RVs. Clerk will get this to him.

Hwy 46 property. Still working on this. Looks like things have been moved or moved around at least. With check with the County to see where they are at as well.

PLANNING COMMISSION: No meeting.

CHAIRMAN'S REPORT: Nothing.

PUBLIC COMMENT: Mark Pendergast encouraged us to seek funds to update the web site, possibly ARPA funds. Keep it up to date and residents can look at things and know what's happening.

OLD BUSINESS:

Review and comment on by-laws for "New-Services Inc." (Amery Ambulance Service): There were some questions, one on page 3 - as to the Board of Directors/Executive Committee (8) members, then 4 from the north and 4 from the south or should it be 2 from each? Question as to who the owner of this new service is. Have any of the 19 listed municipalities indicated they will not be joining the Service. Also, question on paragraph 8.2 #2. How do you determine what debt load is assessed if leaving the Service. Will look at the map that shows coverage by each service as some people are questioning this. Clerk will send these questions on to Amery Ambulance Service and see how they respond.

Review, discuss and approve Title 6, Chapter 4 Driveways and Culvert Standards Ordinance #2021 - 03 The Chairman went over the new material with Ryan and everything appeared to be in

order. **A motion by Chairman Henningsgard seconded by Supervisor Fowler to approve Ordinance #2021-03 - Title 6, Chapter 4 Driveways and Culvert Standards. 3 yes.**

Continue discussion and review of Codification of Ordinances relating to Building Codes and Chapter 14 Subdivision & Planning Ordinance #2021 - Motion by Chairman Henningsgard, seconded by Supervisor Wood, to table as we don't have anything updated on Chapter 14, Motion passed unanimously. 3 yes.

Discussion/decision regarding updates to the website and website management: There is some question as to what needs to be done to update our current website. When I reached out to our current host, she indicated there are some ADA things we need to do update. Clerk is currently doing our posting. No action taken on this.

Discussion/decision regarding ARPA Funds: Will check on available funds for web site. Also look at funds for new truck for Deer Park. Tomorrow's seminar may shed some light as well.

Review and discuss road agreements with local Towns: Attorney Heckman presented a rough draft an agreement and we may need to get the DOT involved to change their maps as to who maintains what portion of shared roads so can't change mind easily. Need to include that Town issues driveway permits for driveways in their respective towns. This is a work in progress so no action taken.

Review bids for a new air exchange unit for the Town hall. We have been in contact with a couple of people, but no bids received so no action taken.

Discuss hiring an engineer for repairs and improvements to 60th Avenue. Reached out to Keith Karpenski from Alden to get the name of their engineer, Dan Fedderly. He has agreed to work on this as he is familiar with the road.

NEW BUSINESS:

Review and posting of job description for Town Maintenance/road worker. Put on agenda to review employee contract for FT and PT employees. Put ad in Yellow Paper, Free Press for 2 wks.

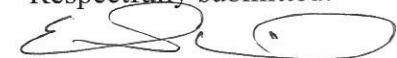
Discuss Budget for 2022: We have some additional monies based on the levy limit as well as increased highway funds. Need to add monies to elections and we can add monies to highway. Otherwise, will keep most things the same. Need to get this in the paper first week of November.

Set Date and Time for Budget Hearing. This will be held on November 18th at 7:00 p.m.

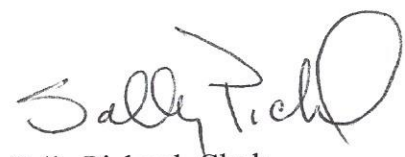
A motion by Supervisor Fowler, Seconded by Supervisor Wood to adjourn to the November 18 2021 budget meeting at 7:00 p.m. with the Special Meeting of Electors to approve mil rate immediately following and Supervisor meeting will follow that.

Meeting adjourned 9:15 p.m.

Respectfully submitted:



Erik Henningsgard, Chairman



Sally Pickard, Clerk