

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS
SEPTEMBER 16, 2021
MEETING MINUTES**

The meeting was called to order at 6:30 p.m. by Chairman Erik Henningsgard. Supervisor I George Fowler, Supervisor II Dale Wood, Clerk Sally Pickard were also present. Treasurer Cindy Nelson was absent.

The reading of the meeting notice, pursuant to Wisconsin Stats. 19.83 was made.

Agenda: A motion by Supervisor Fowler, seconded by Supervisor Wood, to approve the agenda with the adjustment. Motion passed unanimously—3 yes.

Minutes: A motion by Supervisor Wood seconded by Supervisor Fowler to approve the August 19, 2021 minutes. Motion passed unanimously – 3 yes

Vouchers: A motion by Supervisor Fowler, seconded by Supervisor Wood to approve the vouchers and pay the bills. Motion passed unanimously – 3 yes.

CLERK'S REPORT:

Received Notice of Shared Revenue received for 2022. A few dollars less than last year. Need to start thinking about budget for next year.

I ordered 50 Fire Safety Newspapers in education but haven't received anything.

Polk County Towns Association meeting will be held on October 13th at Brow Tine Restaurant and Event Center. There is also a virtual option available.

I got some information about new election machines similar to the Edge machine. Originally, it was that it was heat driven, meaning you couldn't use a stylus, but they have made slight changes so that you can use like a rubber stylus, or get a disposable rubber finger to use for these machines. The cost is about \$4000. I'm not sure if we have funds, or not, but it could be cost saving to not have to pay the cost of \$1.33 postage for each absentee ballot.

TREASURER'S REPORT:

Beginning bank balance was \$201,326.75, with deposits of \$110,102.88 with \$18.48 in interest. Checks written were \$28,085.75 well as \$2,229.38 electronically transferred for State and Federal withholding, leaving a balance as of August 31, 2021, of \$281,114.50. Savings earned .01 interest for a balance of \$32.64. Achieve Money Market earned interest of \$17.64 for a balance of \$41,560.72; MM for ARPA funds earned interest of \$26.79 for a balance of \$70,118.80. Total of all accounts on August 31, 2021, is \$392,826.66.

There is 1 outstanding check for \$60.61. This is a tax refund from last January where escrow over-paid. Treasurer left a second message asking them to please either cash the check or contact us to re-issue the check and heard nothing. She got information from the Town's Association as to their suggestions.

SUPERVISOR'S REPORT:

George Fowler: An organization from the Twin Cities donated a new flagpole at the cemetery. Their goal is to get a flag in every cemetery in Wisconsin. They have installed a solar light as well. Question as to who is responsible for making sure it is half-staff when required. There is a web site so Chairman will mention this to Ryan to make sure flag is properly flown.

Dale Wood: Got a call about gopher tails. Increasing from \$3 to \$5. He attended the Town's Association seminar in Cable. Got good information. Thinking about going to the Town's Annual Meeting.

PLANNING COMMISSION: Met tonight and recommended approval by resolution to adopt the final updated 2021 Comprehensive Plan.

CHAIRMAN'S REPORT

Can't make the October 13th for the Towns Association.

Educational Farm Day will take place on Monday, September 27th. Governor Evers has dedicated will be here in Amery to make the announcement. about Ag Tourism in Wisconsin. Time not determined.

A letter has been sent to the owner of the property on Hwy 46 by Chief Strobusch and he will follow-up and Chairman has talked to Polk County to follow-up to their letter as well.

Road report forms are out and need to be completed by the end of the year.

Dragon Fly has requested to put in a holding tank so they can put in a bathroom so they have to sign an agreement that they will maintain it. The county will monitor it and if they don't maintain it, then they will come to us to assess charges against them.

Deer Park Fire meeting last night. They have some aging turn out equipment so will be purchasing 10 new sets with funds they have saved. They also need a new brush rig as the old one is a 1979. Doesn't always start so it's becoming a liability. They were told to start looking for a truck. Looking at between \$40,000 - \$50,000. Our portion is about 12.7% of this cost.

We also received a denial from Progressive regarding a fire call. Will follow-up with the person involved and see what they can do.

Talked to the county about the driveway situation on 50th Ave and 80th. This was because of 911. You can't have more than 2 residences on a driveway, it then becomes a road. This does not make it a town road. Just like 39th Ave. Zoning suggested we put a sign up on 39th Ave. but this does not make it a town road.

Ryan has put in his resignation for August 2022 as they will be moving out of the area. Wanted to give us as much notice as possible. Willing to go down to part-time so we can hire someone, and he can train them. Would like to have someone on board before winter. Will check on the person who applied when Ryan applied.

PUBLIC COMMENT:

A couple of residents commented on the great job mowing the ditches. Need patch again on 60th Ave. on the west end.

Questions on what issues Village of Clear Lake are addressing for use, ie ordinance enforcement, speeding, but mainly complaint driven. Question about what a Class B Road is. Weight limit is 48,000 lbs gross vehicle.

A comment about a property on King Lake (55th) Ave., there is an area that has several trailers and junk vehicles and there was a question about who would be responsible for this. Zoning issues are still with the county, however, we do have an ordinance regarding mobile homes. Chief will take a look at the area.

We have a full agenda of old business, however, there are a couple of people here for new business regarding King Lake; **a Motion by Chairman Henningsgard, seconded by Supervisor Wood, to adjust the agenda. Motion passes unanimously 3 yes.**

OLD BUSINESS:

Review/approve updated Comprehensive Plan Ordinance 2021-02 Ordinance Adopting Amendments to the Town of Black Brook Comprehensive Plan. There was a town resident who asked that the Plan not be approved until the Plan has been made available on the web site for residents to review the same. Proper notice was given and the Plan was made available by contacting the Clerk and after discussion, the Plan Commission, by Resolution, recommended approval of the updated Comprehensive Plan. **A motion by Chairman Henningsgard, Supervisor Fowler, seconded by Supervisor Fowler to approve Ordinance 2021-02. Motion passed unanimously. 3 yes.**

Continue discussion and review of Codification of Ordinances relating to Building Codes and Chapter 14 Subdivision & Planning Ordinance #2021 - Received some updates from Allan Harvey this week, however, not sure if everything is included. **Motion by Chairman Henningsgard, seconded by Supervisor Fowler, to table the discussion and approval of Chapter 14 to allow further discussion between Attorney Erdman and Attorney Harvey as to what our requests are. Motion passed unanimously. 3 yes.**

Review, discuss and approve Title 6, Chapter 4 Driveways and Culvert Standards Ordinance #2021 - Again, still waiting for updates from Allan Harvey. It was mailed to me on Monday but did not arrive by today. Discussion about having him come here and do things in a longer session. **A motion by Chairman Henningsgard seconded by Supervisor Wood to table Title 6, Chapter 4, Driveways & Culvert Standards to next month. Motion passed unanimously 3 yes.**

Discussion/decision regarding updates to the website and website management: Chair left message for resident, Mark Pendergarst, addressing his concerns regarding the status of the web site.as well as the Comprehensive Plan. Due to budget issues, it is best to wait until the new year to pursue upgrading the web site. Clerk will work on updating the basic information and what she can on the web site now that the outside source is no longer doing our posting. No action taken on this.

Discussion/decision regarding ARPA Funds: Monies for election workers were paid tonight pursuant to last month's motion. Will continue to work on this in the months to come..

Review and discuss road agreements with local Towns: There are no written agreements with any of the connecting Towns so will start the process of putting something together. Put a map together

and highlight the different areas as to who does what. Atty Erdman will start working on this. Part of the issue will be to make sure the DOT has this on their maps and make sure there isn't any lost road aid. **A motion by Supervisor Henningsgard, seconded by Supervisor Fowler to table the joint road agreements. Motion passed unanimously. 3 yes.**

NEW BUSINESS:

Review and approve by-laws for "New-Services Inc." (Amery Ambulance Service) There were some questions, one on page 3 - as to the Board of Directors/Executive Committee (8) members will meet 4x per year as well as annual meeting for the entire board. The executive committee would be elected from the various Town Boards. Question as to who is the owner of this new service. We need to have another meeting prior to October 15th, so review and make comments prior to our Special Meeting on September 29th. **A Motion by Chairman Henningsgard, seconded by Supervisor Wood to table this until the next meeting to give more time to review and make comments. Motion passed unanimously. 3 yes.**

Removal of tree on 115th Street (Black Brook County Park Road) There is a large tree that is dead and rotted about halfway up that needs to be removed. May need to get a permit from the county. Ross Fleischauer of Saginaw Tree Service, and a resident of the Town, gave us a proposal as to the cost. He will work with Ryan on doing this and take down the big branches this winter. Need to be aware of the branches falling into the water. Town will talk to the county about the permit. **A motion by Chairman Henningsgard, seconded by Supervisor Fowler to accept the bid from Saginaw Tree Service at the rate of \$150/hr not to exceed 8 hrs. or \$1,200.00. Motion passed unanimously. 3 yes.**

Update on King Lake - Mark Lamkin He, along with the Town, has been helping with getting the aerator in along with the DNR. They are here to notify us that they have formed a qualified Lake Association to qualify for state funds to help clean up the lake. King Lake Association is the official name and Mark Lamkin is the main contact person. When the lake froze out a few years back, the DNR restocked with Northern and Large Mouth Bass and Mark and John Bratt bought sun fish and crappies, so the lake is becoming popular, but they are having issues with weeds. None are invasive, but they are trying to figure out a way to control the weeds but because they aren't invasive, they can't get federal monies. They have to do volunteer hours and raise some funds. So not asking for money right now, hoping to raise the funds through the association. May look to us for some class 5 gravel at the landing. County is starting to put signs up regarding helping to control invasive species so hoping to do that as well. Should have someone go over the aerator as it had some issues starting. There is a culvert between King Lake and Trident Lake, but it is very plugged up. They do have an Aquatic Lake Grant.

Review bids for a new air exchange unit for the Town hall. Before bids are requested, we need to decide if we are we looking at both furnace and air exchange. Looking for both for the Town Hall for air quality. Will check on this further and report back next month. Also questions came up about water here at the town hall.

Discuss/Action on repairs to the shed roof – Ryan had reached out to people and one person came out to look at the shed roof as it is sagging. The bid in the amount of \$1,796.19 from Independent Roofing (Gary Bruce) for time and materials. **A motion by seconded Supervisor Wood, seconded Supervisor Fowler to table until our next meeting. Motion passed unanimously. 3 yes.**

Discuss hiring an engineer for repairs and improvements to 60th Avenue. In order to have any chance of getting any funding, we need to have an engineering plan. May need to cut back some of the trees in the right of way. No action taken.

Date for October, 2021 meeting-possible special meeting to approve ward boundaries. We will need a special meeting to review the ward boundaries and comment on the proposed by-laws for New Service Inc. **A motion Supervisor Fowler, seconded by Supervisor Wood to have a special meeting** at 7:00 pm. on September 29th. October meeting will take place on October 14th at 7:00 p.m..

A motion by, Seconded by Supervisor Fowler to adjourn to the September 29, 2021, special meeting.

Meeting adjourned 9:50 p.m.

Respectfully submitted:



Erik Henningsgard, Chairman



Sally Pickard, Clerk