

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS
AUGUST 20, 2020
MEETING MINUTES**

The meeting was called to order at 8:15 p.m. by Chairman Charlie Barney, Supervisor II Erik Henningsgard, Clerk Sally Pickard, and Treasurer Cindy Nelson were also present was absent. Supervisor I George Fowler was absent.

The reading of the meeting notice pursuant to Wisconsin Stats. 19.83 was made.

Agenda: A motion by Supervisor Henningsgard, seconded by Chairman Barney, to approve the agenda as printed. Motion passed unanimously – 2 yes.

Minutes: A motion by Supervisor Henningsgard, seconded by Chairman Barney to approve the July 16, 2020 minutes. Motion passed unanimously – 2 yes.

Vouchers: A motion by Supervisor Henningsgard, seconded by Chairman Barney to approve the vouchers and pay the bills. Motion passed unanimously –2 yes.

CLERK'S REPORT:

Received the preliminary estimate for population. Up by 34 residents since 2010 for a total of 1359. Approximately 1047 are of voting age.

The primary on August 11th had 280 voters.

TREASURER'S REPORT:

Beginning bank balance was \$178,770.77with deposits of \$46,935.27 with \$15.48 in interest. Checks written were \$86,576.89 as well as \$1,821.61 electronically transferred for State and Federal withholding leaving a balance as of July 31, 2020 of \$137,307.54; Savings earned .01 interest for a balance of \$30.80. Money Market earned interest of \$95.49 which leaves a balance of \$141,026.55; 6 month CD #30 earned \$8.02 interest with a balance of \$12,346.50; 6 month CD #32 earned interest of \$21.85 for a balance of \$41,030.28. Total of all accounts on July 31, 2020 is \$331,741.67.

2 outstanding checks - \$65.70.

SUPERVISOR'S REPORT:

George Fowler: Called the chairman as he is unable to attend tonight. George said that the Amery Fire Dept Co-op will have another meeting so would like that to be on the agenda for next month.
Erik Henningsgard: Deer Park will be having a meeting regarding the budget so he will attend that and report back next month.

PLANNING COMMISSION: Will bring up in old business.

CHAIRMAN'S REPORT: No report

PUBLIC COMMENTS: Thanking our new road supervisor, Ryan Monson, for the good job he is doing on the ditches and clearing back the brush.

OLD BUSINESS:

Update Comprehensive Plan. Got through the entire Plan and now working on the updates. They were able to obtain a Word document so that we can go through and mark the changes being made so we would have one complete document showing the updated changes.

Update on clean up complaint at 547 Hwy 46, Boe and Pommerening properties. They have mowed a couple of times, but not much for changes. Attorney Scott suggested that we send a letter or an e-mail documenting the meeting and then follow-up if they don't do what they say.

Continue discussion and review of Codification of Ordinances, including approval of Title 15, Chapter 1 of the Code of Ordinances relating to Building Codes: There was discussion as to whether or not garages need to be inspected. It is agreed that the electrical work needs to be inspected, however, the actual construction does not. There were some additional recommendations made by Alan Harvey and Atty Scott will review those and bring it back to the meeting next month for approval.

Discussion/decision regarding enforcement of existing Town Ordinances: As previously discussed, Attorney Tim Scott talked with Clear Lake, Police Chief, Tim Strobusch, about enforcing our ordinances and he is willing do this. He gave Atty Scott a couple of dates and a couple of agreements so Chief Strobush, Chairman Barney and Attorney Tim Scott will meet and get an agreement together and then Atty Scott will talk to Rural Mutual Insurance about increasing our insurance coverage. They will meet with on Wednesday, August 26th at 1:00 p.m.

He is still waiting to hear back from the Attorney Kate Murtaugh as to reaching an agreement as to cost so hopefully after the meeting next week with Chief Strobusch, we will also be able to adopt the Amery Municipal Court Ordinance next month.

NEW BUSINESS:

Review CSM presented by Ron Hoffman for Dennis and Joyce Klinkhammer: The Plan Commission reviewed the proposed CSM indicating that the proposal is to split their current lot into two (2) parcels. It is a bit confusing as to logistics for an outlot, for river access, so there needs to be a clarification on the deed. **A motion by Chairman Barney, seconded by Supervisor Henningsgard to table this until next month until Attorney Scott can review the deed and make sure the wording is clear. Motion passed unanimously – 2 yes.**

Review CSM presented by Ed Flanum for Chuck and Gail Kuhl: Plan Commission reviewed the proposed CSM and recommended it be approved. **A motion by Supervisor Henningsgard, seconded by Chairman Barney to approve the CSM for Chuck and Gail Kuhl. Motion passed unanimously 2 yes.**

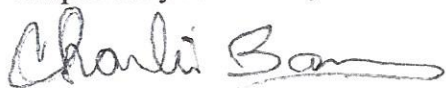
Discussion/update/decision regarding increasing Town Liability Insurance. This is being requested if we proceed with enforcing our ordinances with outside assistance. After the meeting next week, Attorney Scott will contact Carl Thomforde at Rural Insurance in Balsam Lake to discuss this with him.

Information/update/decision on new election machines and election supply needs, including locked mailbox and tables. Clerk gave an update as to the cost of the new proposed Insight machine which basically uses paper ballots and make it easier in compiling results at the end of the evening with all of the absentee ballots being requested. There is a savings if we order the new machine now of about \$800, not the \$100 as previously thought. Command Central is willing to allow us to pay over 2 years, so it is not a big hit all at once. There is a charge for these ballots as they use a heavier paper, so that is a consideration, but if absentee voting continues, this will be a time saver at the end of the night. We can rent an Insight for \$600 for the upcoming Presidential Election, the question is how many ballots we request so as to make sure we have enough and yet, not too many extra. Also, due to the increase in absentee voting and the uneasy state of the USPS, it is recommended that there is a locked drop box for people to hand deliver their absentee ballots. There is one for \$175 that the Clerk is recommending be purchased and placed at her home for people to drop off their ballots. There is also a need for 8' tables due to the fact that the ones used previously were just on loan. The clerk is requesting to purchase 2 of these tables. There is money through the Cares Act as well as the Road to Recovery Grant Program. **A motion by Supervisor Henningsgard, seconded by Chairman Barney, to purchase a new voting machine for up to \$7000 to be billed over two years, rent an Insight voting machine for \$600 from Command Central and order enough ballots for absentee voting, purchase a locked "mailbox" for people to drop off absentee ballots in person and purchase 2 8' tables to ensure the 6' social distancing. Roll call vote – Henningsgard -aye, Barney - aye. Motion passed 2 yes.**

A Motion by Supervisor Henningsgard, seconded by Chairman Barney, to adjourn to September 17, 2020 meeting at 8:00 p.m.

Meeting adjourned 9:00 p.m.

Respectfully submitted,



Charlie Barney
Chairman



Sally Pickard, Clerk