

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS
JULY 16 2020
MEETING MINUTES**

The meeting was called to order at 8:00 p.m. by Chairman Charlie Barney, . Supervisor I George Fowler, Supervisor II Erik Henningsgard, Clerk Sally Pickard, and Treasurer Cindy Nelson were also present was absent.

The reading of the meeting notice pursuant to Wisconsin Stats. 19.83 was made.

Agenda: A motion by Supervisor Fowler, seconded Supervisor Henningsgard, to approve the agenda as printed. Motion passed unanimously – 3 yes.

Minutes: A motion by Supervisor Henningsgard, seconded by Chairman Barney to approve the June 18, 2020 minutes. Motion passed unanimously – 3 yes.

Vouchers: A motion by Supervisor Fowler seconded by Supervisor Henningsgard to approve the vouchers and pay the bills. Motion passed unanimously –3 yes.

CLERK'S REPORT:

Went to look at new election machines presented by Command Central. Janet Arcand went with. They are running a “summer special” with a bit better price. However, they don’t have a machine that does both, but the one that counts paper ballots is down to about \$6500, but you have to pay for the ballots that will run about .50/ballot so you need to know how many ballots a person needs as they have to be ordered, plus because of weight they could cost additional on postage. From what I saw, the cost savings to order now, would be about \$100. The machines we have now are good through 2021. They will give us a loyalty discount and as well as take our old machines “on trade” and dispose of them. The problem is there aren’t many companies that are certified, but just want to see if they come up with something that is added to the paper machine. It won’t be available for November, so will need to count paper ballots. Will wait and see what happens in the next year.

Received contract for LP from Northwoods Propane for next year. The rate is \$1.04.9 for keep fill. We purchased 4000 gallons and have about a \$280 credit left from last year. We will continue with them for the next year. Cost will be \$4,196.00. Clerk will send check out for this.

Got a letter from the State on 3D Dumpster complaint and what needs to still be complied with. There is a deadline of August 5th to have things done.

Got the bill for Amery Economic Development Corporation. They do a good job and so will pay \$250 for membership.

Plates for the “new” truck came along with Proof of Insurance cards for all vehicles. We also got a reimbursement check from Rural Insurance for having to re-set the security system when we had to fix the door.

TREASURER'S REPORT:

Beginning bank balance was \$200,635.63 with deposits of \$2,552.22 with \$15.81 in interest. Checks written were \$21,909.28 as well as \$2,507.80 electronically transferred for State and Federal withholding leaving a balance as of June 30, 2020 of \$178,770.77; Savings earned .01 interest for a balance of \$30.79 Money Market earned interest of \$92.35 which leaves a balance of \$140,931.06; 6 month CD #30 earned \$8.88 interest with a balance of \$12,338.48; 6 month CD #32 earned interest of \$22.56 for a balance of \$41,008.43. Total of all accounts on June 30, 2020 is \$373,079.53.

9 outstanding checks - \$1863.96.

We should be getting tax settlement now in August.

SUPERVISOR'S REPORT:

George Fowler: No report.

Erik Henningsgard: One item that came up at Plan Commission was to check with other neighboring municipalities to make sure everyone knows who covers what roads. Chairman Barney will sit down with Erik and go over all of these things so we know who does what. We can look at this further next month.

PLANNING COMMISSION: Will bring up in old business.

CHAIRMAN'S REPORT: Clear Lake Ambulance postponed meeting until after this one.

Had an interesting conversation regarding a driveway permit for 64th Street. Finally got it resolved tonight just before the meeting. Told him he didn't need a driveway permit as we do not maintain that dead end road.

We had to replace a culvert on 5th Ave. and need to repair road. The cost is \$2,272.94. **A Motion by Supervisor Fowler, seconded by Supervisor Henningsgard to approve the repair of the road over the culvert on 5th Ave in the amount of \$2,272.94. Motion passed unanimously. Three yes.**

PUBLIC COMMENTS: None

OLD BUSINESS:

Update Comprehensive Plan. Got an action a list together tonight so hopefully we will have things put together next month and wrap things up.

Update on clean up complaint at 547 Hwy 46, Boe and Pommerening properties. Chairman Barney will call and check on this. Will table again until next month.

Continue discussion and review of Codification of Ordinances: We got the revised Title 15 Building Code and all of the notes made by our building inspector are included in there. We will put this on the agenda for next month to approve the same. Comments that were made by our building inspector were included in the updated section. Mr. Harvey/via the building inspector

inquired as to whether or not we want to include standalone garages and pole building for inspection. It was the consensus of the board to not inspect a standalone building. Building inspector will also check into becoming certified to inspect commercial buildings. We will not include inspecting garages and standalone buildings as it creates issues for homeowners as many are still building their own garages. We will need to put this on the agenda for next month for approval. This will give us the chance to get the other issues resolved so that we can approve it as a whole as there is some questions about park and recreational vehicles and comparing it to what we currently have. Will also inquire about the status of the subdivision ordinance.

Discussion/decision regarding enforcement of existing Town Ordinances. Atty Tim Scott talked to Polk Co and they weren't overly excited about it. So contacted City of Amery regarding Municipal Court. He ended up talking to Tim Strohbusch, who is the Chief of Police for Clear Lake and they did some work for the Village of Clayton when they were without police protection. We aren't necessarily looking for police patrol, but more of an ordinance enforcement. He said they would be willing to sit down with us along with he and Village President to see what we are looking for. Then, we would need to pass an ordinance to become part of the Municipal Court. They also need a copy of our ordinances and because we are in the process of updating our ordinances it will be a little longer process. We would need to hire an atty to appear on our behalf if it would go to trial as well. Atty Tim Scott doesn't do this but has reached an attorney in St Croix Falls who is willing to do this. Tim Scott will contact the attorney to negotiate a wage and get a meeting set up to start this going as well.

Attorney Scott also brought up the issue as to the road agreement and the question raised by our insurance company as to why we wanted the Town of Alden as an additional insured. The reason they were asking is because they represent both municipalities. It does matter if something happens as to who would be responsible for payment. He also suggested we should look at increasing our insurance coverage because of this. Atty Scott will contact Rural Mutual to see about this.

NEW BUSINESS:

Go into Closed Session pursuant to Wisconsin Stats. 19.85 to review applications for Town Employee: A motion by Supervisor Henningsgard seconded by Supervisor Fowler to go into closed session pursuant to Wisconsin Stats. 19.85 for the purpose discussing the hiring of a new town employee. Voice Vote: Supervisor Henningsgard – Aye, Supervisor Fowler – Aye, Chairman Barney - Aye. Motion passed unanimously. 3 yes.

A motion by Supervisor Fowler seconded by Supervisor Henningsgard to reconvene into Open Session pursuant to Wisconsin Stats. 19.805(2 Voice Vote: Supervisor Henningsgard – Aye, Supervisor Fowler – Aye, Chairman Barney - Aye. Motion passed unanimously. 3 yes.

Hiring of new Town Employee: Discussion was held in closed session regarding the applications received for the position of full-time Town Maintenance employee. After reconvening into open session, **A motion by Supervisor Henningsgard, seconded by Supervisor Fowler to offer the position to Ryan Monson as the new Town Road Employee.** A contract will be drawn up and a list of items that needs to be done. Supervisor Fowler will put together of list of things that need to be done and when it should happen. He is also requesting a Town cell phone so that he doesn't have to put his personal number on the answering machine. Ryan indicated that the Village of Clear

Lake has a municipal plan that was good. It was through Verizon. Supervisor Henningsgard will investigate this. Kent Eggert will be given the opportunity to work part time if he desires.

A Motion by Supervisor Henningsgard, seconded by Chairman Barney, to adjourn to August 20, 2020 meeting at 8:00 p.m.

Meeting adjourned 9:15 p.m.

Respectfully submitted,



Charlie Barney
Chairman



Sally Pickard, Clerk