

**TOWN OF BLACK BROOK
BOARD OF SUPERVISORS
JANUARY 20, 2022
MEETING MINUTES**

The meeting was called to order at 7:15 p.m. by Chairman Erik Henningsgard. Supervisor II Dale Wood, Clerk Sally Pickard and Treasurer Cindy Nelson were also present. Supervisor I George Fowler, was absent.

The reading of the meeting notice, pursuant to Wisconsin Stats. 19.83 was made.

Agenda: A motion by Supervisor Wood, seconded by Chairman Henningsgard, to approve the agenda. Motion passed unanimously—2 yes.

Minutes: A motion by Supervisor Wood seconded by Chairman Henningsgard to approve the December 16, 2021, minutes. Motion passed unanimously – 2 yes.

Vouchers: A motion by Chairman Henningsgard, seconded by Supervisor Wood to approve the vouchers and pay the bills. Motion passed unanimously – 2 yes.

CLERK'S REPORT:

There will be a primary for the Clear Lake School Board on February 15th. This is the only issue on the ballot. Four names on the ballot. People can vote for one and the top 2 will be on the ballot for April.

Randy Prochnow is proposing April 7th from 1-3 for Open Book and Board of Review to be held on May 19th from 5-7. Board of Review would be before our regular May meeting. No objection to these dates. Rules have changed from one person being certified every other year to one person certified every year.

Northwoods Technical College (WITC) looking for board members. 3 yr term.

Advocacy Council looking for membership dues (\$342.25) for this group. This is not something we've done in the past. We will pass on this at this time. This is separate from the Towns Association.

There are changes to the withholding tables so more money in the taxpayers' hand, but it may affect what you pay next year in taxes. Something to think about. Clerk has new forms if you want to make a change and have more withheld.

TREASURER'S REPORT:

Beginning bank balance was \$216,980.62, with deposits of \$304,225.16 with \$22.37 in interest. Checks written were \$46,045.79 as well as \$2,253.30 electronically transferred for State and Federal withholding, leaving a balance as of December 31, 2021, of \$452,906.69. Savings earned .01 interest for a balance of \$32.68. Achieve Money Market earned interest of \$26.16, and we transferred \$20,000 from checking for a balance of \$61,638.71; MM for ARPA funds earned interest of \$26.43 for a balance of \$69,168.13. Total of all accounts on December 31, 2021, is \$583,746.21.

There is 1 outstanding check for \$415.57
Taxes are continuing to come in.

SUPERVISOR'S REPORT:

George Fowler: Absent

Dale Wood: Went to Clear Lake Ambulance meeting. Working on getting things straightened out. Supplies are costing more. Hoping to attend some of the upcoming Towns Association Meetings.

ROAD REPORT: Nothing new. Supervisor Wood complimented on what a good job he was doing around the mailboxes compared to what he saw on Hwy 63. Ryan appreciated the comment. Need to make sure future mailboxes are compliant to help avoid damage.

CHIEF'S REPORT. Completed second speed study on 60th Ave. but information was not complete due to a software error. Went out and checked on the property on 55th Ave., Owner assured them that they were not living there, only came up on the weekends in the summer and bring in a port a potty. Chief did go back after the first snow and there were no tracks. Gave her the clerk's name to find out what is needed to be in compliant. As for the property on Hwy 46. Sent two notices, first sent regular mail, second notice sent registered - came back refused. Citation came back refused. So that will be coming up in Municipal Court in March. May call the sheriff's dept. and see if they can find this guy to serve him. So things are on hold until March. Supervisor Wood indicated he had seen someone at the property plowing snow. He has also contacted Polk Co Zoning. Chairman thanked him for getting things moving on Hwy 46 property and advised him that there had been comments made at the Plan Commission meeting about the speeding taking place on 95th Street, especially before and after school.

PLANNING COMMISSION: This will be discussed further down on the agenda.

CHAIRMAN'S REPORT: We did send in the grant application for the LIRP, which could fund up to 90% of the program. However, with the big push by the Towns Association, over 2500 applications were received, so we will have to see what happens. There is also another program that we may be eligible for called Surface Transportation Program, (STP) but not usually available for local roads but looking at opening it up and calling it a local or flex program. Hasn't been done recently. This would be for maintenance type things so will keep tabs on this.

Working with Ben Strobach on the town website. Meeting tomorrow with two (2) different vendors. Very helpful in the information he is providing and what to look for.

Recent communication regarding the ARPA funds revenue loss no longer needs to do a calculation. Any community receiving under \$10 million can claim all of the funds on lost revenue so this can be spent on maintenance issues.

The ramp is almost complete, but after the final inspection, there needs to be a compliant railing and some of the joists need to be re-done. It does meet ADA standards. We need to make sure the well is covered. Ryan will take care of this. The water sample taken came back good.

PUBLIC COMMENTS: None

OLD BUSINESS:

Review Chapter 14 Subdivision & Planning Ordinance #2021 - We are still waiting for this and in talking with other people, it sounds like we are not alone. **Motion by Chairman Henningsgard, seconded by Supervisor Wood, to table as we don't have anything updated on Chapter 14, Motion passed unanimously. 2 yes.**

Review, discuss and approve road agreements with local Towns: Atty Edrman provided drafts. Would like Ryan to go through the maps and mark them up. She will finalize these for the next meeting. **A motion by Chairman Henningsgard, seconded by Supervisor Wood to table road agreement to February. Motion passed unanimously. 2 yes.**

Discussion/decision regarding Anna & Bryan Melberg opening a kennel service at their residence located at 376 95th Street. This was brought before the Plan Commission presenting to change a parcel 105' N&S x 300' E&W in the NW corner of their property, to include a shed currently in place to B3, which is commercial zoning to operate a dog kennel. This was one option presented to them by Jason Kjeseth at Polk County Zoning Office. They indicated that the zoning restricted it to 40% developable space and the existing building is about 30% with a 25' side set back. Proposing to have 20 kennels within the building. Each kennel could hold up to 2 dogs in one kennel if same family came with more than one dog. They would be in the enclosed insulated building. No outside runs or play areas to control the noise. They would just walk the dogs multiple times a day. 3 residents came to the meeting expressing concerns about increased traffic, increase noise but largest concern was about commercial re-zoning in a predominately residential ag area if they were to sell the real estate. This was a concern of some members of the plan commission. There was a motion to re-zone the property and the vote was 2 yes, 2 no and 1 abstain, so the motion failed for lack of a majority vote. Therefore, there is no recommendation coming from the Plan Commission for the Town Board. Barking was a concern based on what took place at the former location, but because they are in an insulated building and kept inside that shouldn't be an issue. As for the commercial zoning issue, the size of the lot is pretty small area for any other type of business. Based on no recommendation from the Plan Commission, **A motion was made by Chairman Henningsgard to deny the request to change the zoning request. Motion died for lack of a second.**

Update on Engineering Services for 60th Ave. This was mentioned in the Chairman's Report that the application has been submitted by Dan Fedderly. Chairman will secure a copy of the application.

NEW BUSINESS:

Discussion/decision regarding installation of security cameras. Supervisor Wood made a comment about the recycling bins are no longer locked when they are dropped off which is causing some of the issues with garbage being put in there. We received a quote from CWS Security, which includes camera, 20" monitor and conduit. There is no monthly charge only the initial cost to install the system. **A motion by Chairman Henningsgard, seconded by Supervisor Wood to approve the proposal from CSW in the amount of \$1,467.93. Roll call - Wood – Aye; Henningsgard-Aye. Motion passed 2 yes.**

Discussion regarding property boundaries of the Town Hall Question as to what the boundaries are as we need more area for storage. The shed isn't big enough to hold all of our equipment. Many ideas/needs were talked about. Will give this some more thought and possibly talk to the neighbors in the future.

Review/decision/update regarding Animal Control Ordinance and costs incurred being passed on to resident. Darel Hall, our Animal Control/Animal Humane Officer came and re-introduced himself. Deals with animals at large as well as investigating animal cruelty complaints. He works with 30 different municipalities in Polk, St Croix and Pierce Counties. Talked about what he can do for us and what other municipalities do. Talked about the statues that address collecting fees from the owner of the offending animal. The Town of Hudson adds an additional \$100 for administrative fees.

Go into closed session pursuant to Wis Stats. 19.85 to discuss hiring of new town employee position. Motion by Supervisor Wood, seconded by Chairman Henningsgard to go into Closed Session. Wood – Aye; Henningsgard – Aye; Go into closed session at 8:55 p.m.

A motion by Chairman Henningsgard, seconded by Supervisor Henningsgard to Reconvene into Open Session pursuant to Wisconsin Stats. 19.85(2) at 9:30 p.m. Wood – Aye; Henningsgard – Aye; Discussion in closed session was to proceed with hiring a new road maintenance employee. No action taken. Board will meet on February 3, 2022, at 6:00 p.m. to review road maintenance supervisor contract. Clerk will post.

A motion by Chairman Henningsgard Seconded by Supervisor Wood to adjourn to February 17, 2022, meeting.

Meeting adjourned 9:40 p.m.

Respectfully submitted:



Erik Henningsgard, Chairman



Sally Pickard, Clerk